

Preparation of Christmas Baskets
for Patients - Auxiliary

To Do:

Set Date for preparation and delivery of baskets, usually the Wednesday before christmas.

Reserve Hidden Waters for the date set from 9 - 3
To reserve call Megan Rock at

Call Vera at Hidden Waters, 484-9167, to arrange for greens, table set up and coffee urn.

Order deli lunch for number of people attending.

Send out invitations with RSVP by 1 week before set date.
Remind people to bring snips or scissors. Include map to Hidden Waters

Arrange transportation for those who need it.

Arrange cars for delivery of completed baskets to hospital.

Purchase supplies, decorations and coffee.
(See attached Lists)

Call Louise Borden -

*275
50
3750*

Auxiliary Christmas Baskets
for patients

Food Supplies:

tea bags, coffee, sugar, cream, sweet 'n low, spoons, stirrers, donuts, paper napkins
and plates

Basket Supplies:

300-350 containers (B.J.'s)
oasis for each container (Siecks)
35-40 boxes for transporting baskets (Gift SHop Sodas)
parcel tape to reinforce boxes
plastic trash bags

Decorations

tag for each basket " Happy Holidays from the Auxiliary of U. of Md. Hosp."
red bows 1/2 satin or velvet
red, gold, green and silver balls on wire
candy canes
pine cones (minature wired)
silver, gold, blue garland twists with jingle bells
snowflakes - wired
light bulbs - wired

Extra

tape player - christmas tapes

camera

for me -
buckets for soaking oasis

paper towels

watering can =