

WELCOME MICHAEL DOWDY!  
UMB Staff Senate  
Open Meeting  
Lexington Building, Room 02-111  
October 2, 2014

**Roll Call:**

**Present Senators:** Colette Beaulieu, Laura Bell, Nancy Bowers, Danielle Brown, Bill Crockett, Ken Fahnestock, Angela Hall, Cynthia Hollis, Susan Holt, Carl Jackson, Carol McKissick, Sandy Rollins, Roy Ross, Bernadette Taylor, Lois Warner, Kevin Watson, Yimei Wu

**Excused Senators:** Amanda Azuma, Craig Boegner, Colleen Day, Kate McManus, Janet Nance-Richardson, Nakiya Shurman

**Absent:** Senators: Kiscia Cannon

**Visitors:** Trishana Bowden, Brian DeFillipis, Mickey Dowdy, Jessica Schmidt-Bonifant

The meeting was called to order by Vice Chair Colette Beaulieu at 12:09pm with introductions from the Staff Senate and guests. Lois Warner provided a brief overview of guest speaker Mickey Dowdy, President and CEO of UMBF.

The reason for inviting Mr. Dowdy to speak with the Staff Senate originated from previous conversations he had with Carol McKissick and Dr. Perman regarding ways to get the Staff Senate involved in university-wide volunteer/fundraising efforts.

Mr. Dowdy explained that raising money rests with the Board of Visitors/Board of Directors for each school and for the university. However, ways to work out meaningful volunteer efforts using staff are being explored guided by mutual interests to determine if opportunities exist for volunteerism. Mr. Dowdy recognizes that people/families can benefit from campus volunteerism but is unsure how this can be accomplished.

The SOM is creating an Emerging Leaders Program (using Towson University as its model) that will consist of about 20 people. For about six months, this group will take on a project and develop a resolution; the goal is to develop leaders. The BOV will meet on 10/17/2014 to discuss with the goal of launching the program in FY 2016. Follow-up details will be provided at the November Staff Senate meeting.

- I. Revisions/corrections/approval to September 2014 meeting minutes
  - a) The spelling of James Hughes' name should be corrected.
  - b) Add Danielle Brown and Cynthia Hollis to the attendance.
  - c) Kiscia Cannon was absent.
  - d) Change President to Chair in IVc.
  - e) Carol McKissick motioned to accept with amendments; the motion was seconded by Laura Bell. The September minutes were accepted as written with amendments.

II. Attachments/Committee Minutes: September 23, 2014 Meeting w/ AVP Powell, Sustainability

- a) Notes accepted as written.
- b) Recycle flowers will be available at 8am.
- c) The weekly Elm had information from the Staff Senate.

III. Remarks from Executive Committee

- a) Meeting with Marjorie Powell, Associate Vice President, HRS – accepted as written.
- b) Topics for discussion with Dr. Perman – any questions for discussion with Dr. Perman should be submitted to the Executive Committee. The next meeting with Dr. Perman will be on Tuesday, October 21, 2014 at 8:00am.

IV. Staff Senate & Campus Committee Reports

- a) University Life – Craig  
The group will review the last Staff Senate survey and report back with issues that can be explored. The list of daycare center discounts is not updated.
- b) Communications – Yimei  
Business cards were distributed. Approval for the name of the support group was approved; the group will be called the Staff Senate Auxiliary (an ad hoc with external members). B. Crockett motioned to allow the executive committee to make appoints to the Staff Senate Auxiliary work group; the motion was seconded by D. Brown.

Discussion on the motion: R. Ross agreed with the motion as it would make the process move faster. N. Bowers asked how the nominations would be handled. The suggestion was to forward any recommendations to the communications chair who would then ask the executive committee to review and make recommendations. The executive committee will report out monthly on who was nominated, who was accepted, who was rejected, and the reason for the choices. Any discussions can be brought to the Staff Senate if needed.

This motion was tabled by B. Crockett and a new motion was put on the table to add volunteers as an arm of the Staff Senate. Motion was seconded by L. Warner.

Discussion on the motion: A job description for volunteers needs to be developed. The pool of prospects would be the people who did not get elected but still want to support the Staff Senate.

The question was called: Should a job description be created? The majority accepted and approved the question. A job description will be created.

B. Crocket motioned to determine who would be eligible to become a member of the auxiliary group. There was no discussion. The question was called: should membership consist of only staff senate eligible staff or open to the whole university? Motion to open membership to the entire university was approved.

A final motion was made to allow the executive committee to appoint members to the auxiliary group. There was no discussion and the vote was called and accepted. The executive committee will appoint the members to the auxiliary group.

- c) Community Outreach – Laura  
L. Bell met with Brian Sturdivant who proposed to do a general collection of items and then meet with the Community Outreach group and other campus representatives to determine how supplies would be distributed to avoid focusing on one particular school or group. The Community Outreach committee will meet to create an activities plan that is more than just collections.
- d) Policy/Legislation – Roy  
CUSS will put together a staff day in Annapolis. Meetings are usually held on Tuesdays but that day is not good to meet with officials; therefore, meeting dates may be changed to Wednesday or Thursday. The General Assembly meets on January 15, 2015.
- e) BOR Staff Awards – Colette – Need Volunteers  
A meeting was held last week; information will be available soon. The University needs quantity/quality nominations. C. Beaulieu will meet with P. Gilbert to gather support to push the information out to the campus. J. Nance-Richardson has offered to help with the process.
- f) CUSS – Bill  
The newly created wellness program is not outcome based; there will be no penalties in the first year of implementation. New health care premiums can be found on the web. In state tuition policy has been approved; nothing has changed for UMB. Pay bands are being re-evaluated and adjusted for non-exempt state employees. Currently about 1100 employees are below the minimum; most of whom are UMB employees.
- g) Faculty Staff Liaison – Carol  
A meeting will be scheduled with Dr. Roger Ward to discuss the campus move to allow communications to originate via the Elm Weekly instead of directly from specific groups. The faculty Senate may invite someone from the Staff Senate executive committee to attend the meeting.
- h) Parking – Susan

The cashiers will be moving to the Campus Center on November 17, 2014. The alternate parking plan was discussed; no resolution on who should get moved off campus.

- i) By Law Review Update – Bill  
Tabled until October meeting.

V. Old Business

- a) World Food day – October 24, 2014 – Food Drive will be held in the SON Courtyard. Canned goods will be collected and donated to Paul’s Place. Live animals will also be on hand.
- b) Committees Assignments

**SENATE COMMITTEES:**

UNIVERSITY LIFE – **Craig**, Amanda, Nakiya, Ken, Janet,  
COMMUNICATIONS - **Yimei**, Colleen, Nancy, Susan  
COMMUNITY OUTREACH - **Laura, Lois, Sandy**,  
POLICY-LEGISLATION - **Roy**, Angela, Bill  
BOR STAFF AWARDS – **Colette**, Janet, Kiscia  
CUSS - **Bill**, Roy, Kevin, Alternates – Amanda, Colette, Janet  
FS LIAISON – Carol, Kate  
USGA – Kate  
Bylaws Review – **Bill**, Carl, Danielle, Lois

**CAMPUS APPOINTMENTS:**

PARKING - **Susan**, Lois  
PRES. OUTREACH COUNCIL - Laura  
SAFETY AWARENESS -  
UNIVERSITY EVENTS –  
SUSTAINABILITY -

Carol McKissick motioned to adjourn the meeting. Angela Hall seconded the motion. The meeting was adjourned at 1:43pm.

Respectfully submitted,  
Bernadette C. Taylor  
10/20/2014  
(Amended and Approved 11/6/2014)