



The Auxiliary of University of Maryland Hospital, Inc.

22 South Greene Street • Baltimore, Maryland 21201-1595

Phone: Volunteer Office 410 328-5600

March 2, 1998

Morton I. Rapoport, M.D.
President and Chief Executive Officer
University of Maryland Medical System
22 South Greene Street
Baltimore, MD 21201

Dear Dr. Rapoport:

The enclosed copy of a letter which is being sent to our membership presents the reasons for the decision made by the Board of the Auxiliary of University of Maryland Hospital, Inc. to dissolve the organization after an historic 111 years of dedicated service to the institution.

It is our desire to proceed in an orderly manner to relinquish our responsibility for the Gift Shop and to distribute our remaining assets in a mutually agreeable way. Our goal is to close the Gift Shop books by June 30, 1998, the end of our fiscal year, and to complete any and all remaining tasks by the end of fiscal year 1999.

There is obviously much to talk about and we would appreciate your comments in the near future so that the process of "winding down" can begin.

Sincerely,

Elizabeth R.. Robinson, President 1996-98
The Auxiliary of University of Maryland Hospital, Inc.

CC: Lorraine G. Fiset, Vice President
Nancy R. Brown, Treasurer
June Winkler, Gift Shop Chair
Ann Virginia Rasmussen, Membership Chair
Jacquelyn J. Johnson, Holiday Baskets Co-Chair



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March 2, 1998

Dear Auxilian,

A meeting of the Board of the Auxiliary of University of Maryland Hospital, Inc. was held February 20, 1998. Those present were:

President	Elizabeth R. Robinson
Vice President	Lorraine G. Fiset
Treasurer	Nancy R. Brown
Gift Shop Chair	June Winkler
Membership Chair	Ann Virginia Rasmussen
Holiday Baskets Co-Chair	Jacquelyn J. Johnson

The purpose of the meeting was to discuss the viability of the Auxiliary. A dwindling membership has made it impossible for the Board to continue the demanding task of operating the Gift Shop. It is difficult to admit that after 111 years of service, this Auxiliary no longer has the kind of membership needed to function effectively.

In recent years, calls to the membership to help with fund raising activities or with the preparation of Holiday Baskets for the patients have resulted in little or no response. June Winkler, in addition to her duties as Director of Volunteers, has been supervising the operation of the Gift Shop and organized other fund raising events. We all owe June a special debt of gratitude.

So it is with a very heavy heart that I must inform you the Auxiliary Board decided there is no alternative but to dissolve.

Many of us have given decades of service to the hospital and have enjoyed a spirit of camaraderie working together. We truly regret that UMMS will no longer have the support of our venerable organization.

The Auxiliary is obligated by its by-laws to turn all its assets over to the hospital upon its demise. It is our hope that the Auxiliary will, in some way, be recognized for all the years of dedicated service.

A self addressed envelope with stationery is enclosed for those of you who have thoughts and comments to offer.

Sincerely,

Elizabeth R. Robinson, President 1996-98
The Auxiliary of University of Maryland Hospital

CC: Morton I. Rapoport, M.D.
President and CEO of UMMS



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February 20, 1998 Minutes

PRESENT: Elizabeth R. Robinson, Lorraine G. Fiset, Nancy R. Brown, Jacquelyn Johnson, Ann Virginia Rasmussen and June Winkler

This special meeting was called to discuss the viability and future of the Auxiliary, since the membership has dwindled and it is very difficult to get a group together to make any decisions. Nancy Brown suggested that we consider dissolving the organization and closing the Gift Shop by the end of our fiscal year. After some discussion it was unanimously agreed to pursue the dissolution of the Auxiliary but with no firm time line as we don't know what will be involved. The Gift Shop employees need to know as soon as possible and June agreed to meet with them and explain by February 27th so that they don't hear it from any other source. We will also send a letter to Dr. Rapaport advising of the intention to dissolve. We also agreed to send a letter to each dues paying member of the Auxiliary advising them of our plan and inviting their comments. The return of the comments will have a deadline of March 31, 1998 so that we may move forward with as much haste as possible.

Nancy Brown distributed the Treasurer's report as of December 31, 1997. The goal is to distribute our assets by the end of the fiscal year, June 30, 1998.

Respectfully submitted,

June D. Winkler
June D. Winkler, Secretary



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May 2, 1998

Ms. Sylvia SmithJohnson
Senior Director - Operations
Shock Trauma, Room T1R05
University of Maryland Medical System
22 South Greene Street
Baltimore Maryland, 21201

Dear Ms. SmithJohnson:

A letter of intent to dissolve the Auxiliary of University of Maryland Hospital, Inc. was sent to Dr. Rapoport on March 2, 1998. Mrs. Elizabeth R. Robinson, the President of the Auxiliary, has not received a formal response from him concerning our decision. Because of Mrs. Robinson's illness I am writing in her stead. As the Gift Shop is under the umbrella of the Auxiliary, it will be necessary to deal with the liquidation of the assets associated with it before June 30th, the end of our fiscal year. It is imperative that we meet this deadline. The monies received from that source will be added to our other assets and gifted to the hospital. A meeting with Ms. Humphries on April 20th closed with plans to talk with Marc Wasserman about these arrangements.

We understand that you oversee retail business activities for the hospital and that you will be supervising the transition of management and ownership of the Gift Shop. We need to meet with you in the very near future, preferably within the next ten days, to discuss plans the hospital may be entertaining for the operation of the Gift Shop once we cease operations June 30th, 1998. We are concerned about our employees and customers during the change-over of ownership, and the disposition of inventory, fixtures, etc. needs to be addressed as well.

We look forward to a prompt response.

Sincerely yours,

Lorraine G. Fiset, Vice-President
The Auxiliary of the University of Maryland Hospital, Inc.

cc: Elizabeth R. Robinson, President
Nancy R. Brown, Treasurer
June Winkler, Gift Shop Chair
Ann Virginia Rasmussen, Membership Chair
Jacquelyn J. Johnson, Holiday Baskets Co-Chair
Sharyn Vogel, Hospital Gifts