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MEMORANDUM

TO: Deans and Directors

FROM: Nayna Philipsen, JD, Ph.D., RN, CFE, CI, CHP, LCCE, FACCE   
Director of Education, Examination, Research and Communication  
[Nphilipsen@dhhm.state.md.us](mailto:Nphilipsen@dhhm.state.md.us) Tel. 410-585-1908 (direct line)

RE: Quarterly NCLEX Reports and 2004 Annual Program Reports

DATE: January 21, 2004

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Enclosed are the quarterly reports on the licensure examination for October 1 through December 31, 2003 for your nursing program and the Form for the 2004 Annual Report for Maryland Board of Nursing Approved Nursing Programs. **The Annual Report is due on March 1, 2004.** Please contact me if you need information or clarification about either.

**New Regulation COMAR 10.27.01.05:**

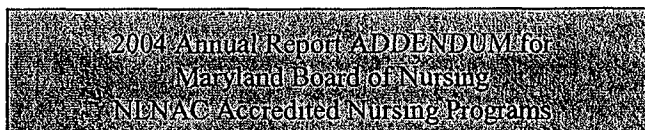
Effective on or about February 1, 2004, an applicant who passes the licensure examination *5 years or more after graduation* from an approved nursing program shall be eligible only for an inactive license, and shall satisfactorily complete a Board approved refresher course before qualifying for active licensure.

Thank you to those of you who made the Board aware of this gap in public protection when you contacted the Board to express concern about your small number of graduates who are in this category. To address a related question, when you sign for a student to take the licensure examination, you are not stating that the applicant is qualified for licensure. You are only verifying that the applicant successfully completed all of the requirements of your program. Thanks to the format of the new testing service, beginning in FY 2003 I was able to remove applicants who initially test more than two years after graduation from the annual program results. These students (mostly fails) do not accurately reflect the current program.

**Reminders:**

1. A Guide to Nursing Education is available on the web and can be *updated* at any time. Please check the Guide and e-mail any changes or *additions* to me. **Keep your online information current!**
2. If you have not received the requested "Leader to Leader" publication from the Education Department of the National Council of State Boards of Nursing (NCSBN) please let me know.

MARYLAND BOARD OF NURSING  
4140 PATTERSON AVENUE  
BALTIMORE, MARYLAND 21215  
Phone: (410) 585-1900  
Fax: (410) 358-3530



**PURPOSES:**

This Report is in compliance with COMAR 10.27.03,  
To provide a mechanism to monitor components essential to the maintenance of a  
quality educational program; and  
To facilitate the generation and reporting of trended aggregate data concerning  
nursing education.

**DIRECTIONS:**

The following questions should be completed to supplement the report form that the  
school completes annually as required for NLNAC accreditation. Attach and submit  
this form with the completed NLNAC Annual Report form, and a copy of the most  
recent **catalogue**. Be sure that you have sent copies of *all* correspondence related to  
nursing program accreditation from September, 2002 through January, 2004. A  
**separate** Annual Report ADDENDUM must be filled out for each program type, e.g.  
the RN and PN programs. Return completed form by **March 1, 2004**, to **Nayna  
Philipsen, JD, Ph.D., RN, Director of Education, Research, and Examination,  
Maryland Board of Nursing.**

Indicate the type of Nursing Program for this Report here:

B.S.N.  A.D.N.  P.N. Certificate  Other: \_\_\_\_\_

Name of Parent Institution: University of Maryland School of Nursing

Address: Room 505 - 655 West Lombard Street  
Baltimore, Maryland 21201

Dean/Director of Nursing Program: (name and credentials) Janet D. Allan, PhD, RN, CS, FAAN  
(title) Dean

(E-mail) Allan@son.umaryland.edu

Nursing Program Phone Number: 410-706-6741 Fax: 410-706-4231

Nursing Program Website: www.nursing.umaryland.edu

*Comments and suggestions are welcome. Please attach them to the end of this Addendum Report, or email to:  
[nphilipsen@dhhm.state.md.us](mailto:nphilipsen@dhhm.state.md.us).*

Section III. Program Operations

1. What is the **total number** of students **enrolled** in one or more **nursing** courses (if a student is enrolled in two or more nursing courses simultaneously *count that student only once*) on **October 15, 2003**? 785 How many of these are Registered Nurses completing a degree? 170

✧**Associate Degree "1+1" programs:** include **all** students who intend to finish the RN program in your RN enrollment, whether 1<sup>st</sup> or 2<sup>nd</sup> year clinical students. Your PN enrollment is only those students who have announced the intention to complete the PN Certificate requirements in your program.

For PN enrollment in 1+1 PN programs only, How many of these students were also counted in your RN program enrollment? NA

✧**All Programs:** If your program has *pre-clinical nursing courses*, what is the total number of **additional** students (not included in above figures) enrolled in one or more of these nursing courses on October 15, 2003: 20

2. What is the total number of nursing **graduates** for the 2002-2003 academic year? 308

3. Tuition (2002-2003) for in-state students:

A. What is the cost of tuition (excluding fees) per semester/quarter for the full-time student?  
(Give average if the cost varied in different semesters/quarters). 2,488.00

B. What is the cost per credit for the part-time student? 215.00

4. Fees for in-state students:

What are the total fees (excluding tuition, room and board) per semester/quarter for the full-time student?  
(Give average if the cost varied in different semesters/quarters). 347.00

5. Using a , indicate the type of program delivery system:

Semesters  Quarters  Other

And Frequency of Student admissions:

Fall  Spring  Summer

6. Provide the following information for all persons, faculty and clinical instructors (see COMAR 10.27.03.08), new to your program since the last report (attach **separate sheets as necessary** if more than one).

See Attachment

Faculty Name:

Maryland License Number & Exp Date:

Date of Appointment:

Full or Part Time %FTE:

Highest Degree:

Responsibilities

**University of Maryland School of Nursing  
New Full-Time Faculty (2/20/03 – 2/20/04)**

<b>Faculty Name</b>	<b>Md. License # &amp; Exp. Date</b>	<b>Date of Appointment</b>	<b>% FTE</b>	<b>Highest Degree</b>	<b>Responsibilities</b>
Appleby, Tonya	R120938 04/28/04	7/1/03	50	MSN	Teaching
Bock, Bonnie	R076572 12/28/04	8/25/03	50	MS	Teaching
Covington, Barbara	618753(Texas) 09/30/05	7/1/03	100	PhD	Administration
Coyle, Susan	R056404 01/28/05	2/18/03	100	MSN	Teaching, clinical practice
Friedmann, Erika	N/A	8/11/03	100	PhD	Teaching, research
Geiger-Brown, Jeanne	Delaware Temp. Permit 5/14/04	1/01/03	100	PhD	Teaching, research
Johnson, Jeffrey	N/A	11/15/04	100	PhD	Teaching, research
Kauffman, Karen	R127482 12/28/04	11/01/03	100	PhD	Teaching, research
McGuire, Deborah	R090940 04/28/04	01/05/04	100	PhD	Teaching, research
Nahm, Eun-Shim	R132799 11/28/04	06/01/03	100	PhD	Teaching, research
Smith, Barbara	R162375 08/28/04	09/01/03	100	PhD	Administration, research

**University of Maryland School of Nursing  
New Part-Time Faculty (04)**

<b>Faculty Name</b>	<b>Md. License # &amp; Exp. Date</b>	<b>Date of Appointment</b>	<b>% FTE</b>	<b>Highest Degree</b>	<b>Responsibilities</b>
Agnew, Dawn	R123950 10/28/04	10/20/03	33	PhD	Teaching
Amey, Stephanie	R041349 9/28/04	1/20/04	33	MS	Teaching
Barlow, Kathleen	R076434 10/28/04	1/20/04	33	MS	Teaching
Bussell, Kristin	R086841 1/28/05	1/20/04	33	MS	Teaching
Cephas-Parham, Janel	R140349 4/28/04	1/20/04	33	MS	Teaching
Collins, Carol	R145852 10/28/04	1/20/04	33	MSN	Teaching
Cox, Amy	R104892 1/28/05	1/20/04	33	MSN	Teaching
Duckham, Elizabeth	R143068 7/28/04	1/20/04	33	MS	Teaching
Engstrom, Christine	R083257 5/28/04	1/21/03	33	MS	Teaching
Falcone, Dorothy	R076709 8/28/04	1/20/04	33	MS	Teaching
Frank, Lynn	N/A	1/20/04	33	MA	Teaching
Hebden, Joan	R057056 12/28/04	1/20/04	33	MS	Teaching

Faculty Name	Md. License # & Exp. Date	Date of Appointment	% FTE	Highest Degree	Responsibilities
Holland, Veronica	R158140 6/28/04	1/20/04	33	MS	Teaching
Hoover, Agelita	R10129 11/28/04	8/04/03	33	MS	Teaching
Humbert, Linda	R032680 11/28/04	1/20/04	33	MBA, MPH	Teaching
Kilmoyer, Beth	R144723 12/28/04	8/25/03	33	MS	Teaching
Krauss, Carrie	R133498 4/28/04	1/20/04	33	MS	Teaching
Lange, Susan	R135100 4/28/04	1/20/04	33	MS	Teaching
McCauley, Linda	R146791 11/28/04	8/25/03	33	MS	Teaching
Okechukwu, Cassandra	R149463 5/28/04	1/20/04	33	MSN	Teaching
Petracci, Holly	R142025 10/28/04	1/20/04	33	MS	Teaching
Posyner, Julian	R149723 5/28/04	8/25/03	33	MS	Teaching
Reed, Marie	R096337 6/28/04	8/25/03	33	EdD	Teaching
Scheve, Anne	R084259 2/28/04	8/25/03	33	MS	Teaching

<b>Faculty Name</b>	<b>Md. License # &amp; Exp. Date</b>	<b>Date of Appointment</b>	<b>% FTE</b>	<b>Highest Degree</b>	<b>Responsibilities</b>
Seagull, Frank	N/A	1/20/04	33	PhD	Teaching
Sherwood, Suzanne	R097651 2/28/04	1/20/03	33	MSN	Teaching
Tarzian, Anita	R120000 4/28/04	1/20/04	33	PhD	Teaching
Thate, Jennifer	R146000 9/28/04	6/01/03	33	MS	Teaching
Tufano, Claudia	R097761 8/28/04	8/25/03	33	BSN	Teaching Assistant
Warnock, Laura	R126745 6/28/04	8/25/03	33	MS	Teaching
Wongus, Arlene	R065692 11/28/04	1/20/04	33	MS	Teaching

*Section I. Monitoring*

1. Have the academic/experiential credentials of the dean/director of the nursing program changed from the last report? YES\_ NO\_

If yes, explain:

2. Have the responsibilities of the dean/director changed from the last report? YES\_\_\_ NO\_

If yes, explain:

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3. Have there been any significant changes in the school's resources/facilities since the last report? YES\_ NO\_

If yes, explain.

4. Have there been any changes in the clinical facilities/agencies used since the last report? YES\_ NO\_

If yes, attach a list of those facilities/agencies that have changed. Designate those that have been added and those that have been deleted.

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5. Does the school catalog, submitted with this report, include policies pertaining to safeguarding the health and well being of students? YES\_ NO\_

If yes, on which page(s)?

Page 19 of the Student Handbook (attached)

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*Section II. Assessment of Outcomes*

1. Do you require students to take a standardized comprehensive nursing exam? Yes No

If yes, attach a page if necessary to describe how the program uses standardized exam(s). Include the name of each exam, the purpose of the exam (e.g. mandatory or recommended remediation? course requirement? NCLEX certification requirement?), and when the exam is administered in the program (e.g. during a course? before graduation? before NCLEX certification?).

See Attachment

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## Section II. Assessment of Outcomes

The University of Maryland School of Nursing has implemented a total testing program through a contractual relationship with Educational Resources Inc. (ERI). This program became effective September, 2000. Using standardized testing, all entering and graduating traditional and accelerated undergraduate students are administered a Nurse Entrance Test (a measure of preparation for academic work such as math skills, reading comprehension, learning style, etc.) and a Critical Thinking Process test. Entering RN-BSN students are administered the Critical Thinking Process Test. Student results are normed against national achievement rates and individual results are returned to students along with interpretive guidelines. Copies also are sent to each student's advisor and maintained in the Office of the Director of Professional Development. Students achieving below the national norm are directed to a study skills review guide and audio-tape review available in the Media Center, Student Affairs, and the Professional Development Office.

A standardized comprehensive achievement test is administered following clinical courses including: Professional Nursing; Adult Health; Nursing Care of the Child Bearing Family; Nursing Care of Infants and Children; and Mental Health Nursing. Students receive individual reports of their results, which are again normed against national results. Results are also sent to the appropriate course coordinator for reference in examining student performance in context of the course content. Students falling below the passing score also receive specific direction regarding required remediation. This includes review of course content using a study guide and audio-tapes that are available through the Media Center, Course Coordinator's Office and the Office of Professional Development. In addition, students in Professional Nursing receive required personal tutoring specific to skills development provided through the course coordinator. A mandatory group content review is provided for Adult Health content for students not passing the comprehensive assessment test. This content review is also open to other students wishing to participate. Following the review, students retake the assessment test. A similar process takes place following testing for the other clinical courses listed above.

Prior to graduation all traditional and accelerated students take two standardized examinations: (1) the Pre-RN Assessment Test; and, (2) Critical Thinking Process Test. RN-BSN students take the Critical Thinking Process Test only. The Pre-RN Assessment test is predictive of NCLEX performance according to national studies conducted by ERI. Prior to taking this examination students will be enrolled in N487 Clinical Emphasis Practicum. This course includes a critical thinking component that is intended to assist students in the integration of curricular content. As part of the course, students are required to complete 5 interactive NCLEX review exams with a pass rate of 90. Students are administered the Pre-RN test approximately 6 weeks prior to graduation. Individual results are returned to students and are maintained in the Office of Professional Development. Students not performing satisfactorily on the Pre-RN Assessment Test are individually notified of remediation assistance provided through study guides and audio tapes of specific content. A four day on-site NCLEX review included in the student's

tuition is offered following the end of the semester. Passing the Pre-RN Assessment Test and (if the student did not satisfactorily pass the Assessment Test) completing additional content review and ERI computer-based review tests specific to areas of identified student weakness (from the Assessment Test) is required before being certified to sit for the NCLEX examination by the Director of Professional Development.

7. Provide the following for October 15, 2003, for all persons, faculty and clinical instructors, teaching nursing in this program.

Number of <i>faculty</i> who are:	full time	<u>91</u>	and total FTEs	<u>91</u>
	part time	<u>7</u>	and total FTEs	<u>3.8</u>
	total	<u>98</u>	and total FTEs	<u>94.8</u>
Number of <i>clinical instructors</i> :	full time	<u>    </u>	and total FTEs	<u>    </u>
	part time	<u>55</u>	and total FTEs	<u>18.15</u>
	total	<u>55</u>	and total FTEs	<u>18.15</u>

8. Mean age of faculty (may approximate) as of October 15, 2003: 51

Number of faculty who retired in academic year 2002-2003: 2

\* retire = leave your institution for one of the following reasons a.) related to age, or b.) to leave the profession of nursing education

9. Do you offer any nursing programs or courses online? Yes  No

If Yes, describe or **attach** a description of each.

Description Attached

10. Associate Degree RN Programs only: **Attach** a description of you implementation of the new PN to RN articulation agreement. Include the implementation date and number of LPN students.

11. Describe the limitations on the **capacity** of your program below:

i.  Faculty recruitment. Specify area(s):

ii.  Availability of clinical placements. Specify area(s) of concern:

iii.  Other. Identify (e.g. institutional capacity, need, student recruitment, etc.):

12. Provide the following information for each nursing program that had separate admissions at your institution; e.g. add a page to *separate* generic entry BSN from RN to BSN data, *if applicable*. “

Qualified” includes only a new applicant to the nursing program whose application was complete and reviewed.

See Separate Page for BSN entry

Academic Year or Session for RN/BSN Program	Program Capacity	Number of qualified applicants	Qualified But not Admitted	Admitted who Registered
Fall, 2003	150	56	0	56
2002-2003	290	199	0	199

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12. Provide the following information for each nursing program that had separate admissions.

<u>Academic Year of Session</u>	<u>Program Capacity</u>	<u>Number of Qualified Applicants</u>	<u>Qualified But Not Admitted</u>	<u>Admitted Who Registered</u>
<b>Program: BSN (Traditional &amp; Accelerated)</b>				
Fall, 2003	228	528	202	228
2002-2003 (includes Summer 2002; Fall, 2002; Spring 2003)	329	591	226	329

12. Describe the ethnic/racial distribution, gender, and mean age of your nursing students below, for the **academic years or periods** indicated. Identify the **type of students** (PN, ADN, BSN, RN to BSN) *if your program has more than one, and attach a separate page to distinguish them , e.g. entry BSN students from RN to BSN students. Put the **number** of students in each category.*

See Seperate Page for BSN entry

Student category: RN/BSN	Fall, 2003	2002-2003
	TOT/ADM/GRAD	TOT/ADM/GRAD
American Indian/ Alaskan Native	0/0/0	1/0/1
Asian or Pacific Islander	8/0/1	14/7/6
Black, non Hispanic	39/11/9	69/26/27
Hispanic	8/2/2	6/2/2
White, non Hispanic	89/23/8	153/52/63
Unknown	3/2/0	3/3/1
Male	17/9/3	25/8/8
Female	124/29/18	223/82/73
Average Age (Mean) in years	38/30/37	39/38/36

PLEASE NOTE: UNDUPLICATED 2002-2003 ENROLLEES

**TOT** means the number of *enrolled nursing* students taking one or more nursing courses.

**ADM** refers to the number of new students admitted to the clinical nursing program. (Do not include students with nursing as a declared major and not yet admitted to the program as either admitted or enrolled.)

**GRAD** refers to the number of nursing students who graduated.

**Remember to include with this report:**

- (1) any **outstanding correspondence** related to accreditation (NLNAC and/or CCNE)
- (2) which must include a copy of your **completed NLNAC annual report**; plus
- (3) your most recent school catalog and/or bulletin,
- (4) information about new faculty,
- (5) the list of new and deleted clinical facilities/agencies and other requested attachments, and

**Return by March 1, 2004.**

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12. Describe the ethnic/racial distribution, gender, and mean age of your nursing students below for the academic years of periods indicated.

Student Category:	Fall, 2003	2002-2003
<b>BSN (Traditional &amp; Accelerated)</b>	TOTAL/ADM/GRAD	TOTAL/ADM/GRAD
American Indian/ Alaskan Native	4/1/0	6/0/1
Asian or Pacific Islander	52/23/9	44/24/11
Black, non Hispanic	173/51/29	205/98/49
Hispanic	25/11/1	20/10/7
White, non Hispanic	357/137/73	368/167/134
Unknown	26/5/3	29/17/7
Male	64/21/14	69/38/16
Female	567/207/101	601/278/193
Average Age (Mean) in years	29/29/29	31/30/31

PLEASE NOTE: UNDUPLICATED 2002-2003 ENROLLEES