

# Maryland Mentor

A NEWSLETTER FOR THE MARYLAND ACADEMY OF PRECEPTORS

Summer 2014

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## From the Assistant Dean for Experiential Learning

Dear preceptors,

I hope this newsletter finds you having a refreshing summer! We remain busy as ever at the School of Pharmacy and in the ELP office.

Big news! The transition to our new learning management system, RxPreceptor, is complete.

With the implementation of the new system, many of you have asked how the rotation lottery process was done. RxPreceptor schedules lottery functions in a way that gives all students an equal chance of securing their site/preceptor choices. During each lottery, the system randomly generates a class list. The lottery starts with the student at the top of the list, looks at that student's first pick, and if it is available, schedules the student. If it is not available, it looks at the student's second choice, and so on. If no picks are available, the system will randomly generate a "quick pick" for the student and assign him/her to an available preceptor. This process is repeated for each student until all students have assignments. A lottery is independently run for each type of clinical rotation that students are required to take, preventing one student from being on the top or bottom of the list for all of his/her rotations.

We are learning that student rotation assignments are heavily dependent on the preceptor availability submitted before Jan. 31 each year and student rankings of preceptor sites. We ask that you please take advantage of the site description feature in RxPreceptor so you can market your site maximally.

Many thanks for your patience and continued feedback to us as we learn to navigate the new system.

On another note, we appreciate the feedback we have received from those of you who have had the opportunity to evaluate a student using RxPreceptor. For those who have not, instructions for completing student evaluations are provided below.

Please contact us at [elp@rx.umaryland.edu](mailto:elp@rx.umaryland.edu) or 410-706-2432 for questions or assistance.

Sincerely,

*Toyin Tofade*

**Toyin Tofade, MS, PharmD, BCPS, CPCC**  
**Assistant Dean for Experiential Learning**  
**Associate Professor of Pharmacy Practice and Science**



## Preceptors of the Year



From left: Mark Brueckl, Toyin Tofade, Jennifer Clayton, Michelle Metzman, and Nathaniel Thomas

Congratulations to the University of Maryland School of Pharmacy Preceptors of the Year!

### Jennifer Clayton, PharmD, APPE Preceptor of the Year

Dr. Clayton is a staff pharmacist at Walgreens in Brooklyn, Md. She is a 2007 graduate of the Massachusetts College of Pharmacy and has been a University of Maryland preceptor since 2010. She previously served as an adjunct faculty member at the Massachusetts College of Pharmacy and as a preceptor for Northeastern University. She is a diabetes educator, is certified to administer immunizations, and has worked for Walgreens in both Boston and Baltimore.

Her students have this to say about her:

- “She went above and beyond my expectations for a community pharmacy rotation.”
- “[She] has high standards and initiative towards developing a

## Instructions for Completing Student Evaluations in RxPreceptor

**Step 1:** You will receive an email alert from RxPreceptor that will say, “Midpoint or Final Evaluation Reminder.” Once you receive the email, **please click on the link at the BOTTOM of the email body** that says, “Submit Student Evaluation” and submit the evaluation by the stated due date.

**Step 2:** Make sure you view and complete the evaluation using a FULL SCREEN view so that you are able to click the buttons (i.e. save changes, submit etc.) at the bottom of the page.

**Step 3:** A new section called “Additional Components” was added to accommodate the Significant Deficiency (SD) alert. The preceptor includes a “0” in that space if the student deserves an SD in any of the outcome ratings. This allows the system to adjust the final score to a failing score, hence the need to use the “adjusted final score” for final scores.

**Step 4:** After completing the evaluation, please click “SAVE CHANGES” **before** clicking “SUBMIT.” This will allow you to see the actual score and revise the evaluation before submitting.

**Step 5:** If a student receives a SD on any section, you will see a **RED BOX**, which will indicate they failed. A red box will show for the following:

1. Any selection of SD in the outcome sections
2. Selection of SD in the “Professionalism” section
3. Selection of “Incomplete” for the abilities checklist for APPE 453, APPE 401, and APPE 451
4. **Essentially Red Box showing = Student Failure**

Final grades will be based on the adjusted final score, which may be different from the final grade

**Step 6:** If you click “Submit” by accident, and you do not like what the results are, the ELP office can “unfinalize” the evaluation for you. Please contact LaTia Few at [lfew@rx.umaryland.edu](mailto:lfew@rx.umaryland.edu) with this request.

**Step 7:** The grades for all ELP courses moving forward will be determined as follows:

A red box indicates a professionalism or section failure. Letter grades will be based on adjusted final scores as follows:

- A ≥90-100%
- B ≥80-89.999%
- C ≥70-79.999%
- F 0-69.999%

## Policy News

### Library Access Changing

One of the benefits of being a UMSOP preceptor is having offsite access to *Facts and Comparisons Online* and *Micromedex* from the University’s Health Sciences and Human Services Library (HS/HSL). Offsite access changed in May 2014. Though these resources will continue to be available, access will be limited to pharmacy preceptors who are scheduled to take a student

- “[She] made it very clear what was expected of me. I was supplied with a notebook outlining all of the assignments and expectations.”
- “She is a very efficient and capable preceptor.”

**Michelle Metzman, PharmD,**  
IPPE Preceptor of the Year

Dr. Metzman is a pharmacy manager at Giant Pharmacy in Gaithersburg, Md. She obtained her PharmD from Cape Technikon in Cape Town, South Africa in 1982 and was appointed as a University of Maryland preceptor in 2008. She has worked at several medical facilities in South Africa and has worked for Giant Pharmacies since 1993. Her students have this to say about her:

- “She is always enthusiastic about having students.”
- “She is a model for professionalism and reflects it each day... tirelessly working with her students to develop [their] skills.”
- “[She] is an excellent role model... is very easy to talk to and gives each student the fullest attention.”

for at least one block in the 2014-2015 term. This change is due to the HS/HSL’s licensing agreements with publishers. The School of Pharmacy and the HS/HSL will be working together to implement this change. If you have questions, please contact Alexa Mayo at [amayo@hshsl.umaryland.edu](mailto:amayo@hshsl.umaryland.edu) or 410-706-1316.

## Congratulations to our Newly Appointed Preceptors

### Clinical Associate Professor

Mary-Lynn Lanham Wright, PharmD, CGP

### Clinical Assistant Professors

Shawn M. Boland, PharmD, MSc

Shawn Chiambah, BPharm, PhD

Joy Chou, PharmD

Kisha Dunkley, PharmD, BCPS

LT Jacklyn M. Finocchio, PharmD

Carla Gill, BSP, MBA

Christina Green, PharmD

Alexandra Grimes, BPharm

Andrew Haines, PharmD

Edward K. Lau, PharmD, BCPS

Lauren McBride, PharmD, BCOP

Neil McGarvey, PharmD

CAPT Nina Mezu-Nwaba, PharmD, MSc.

Michael P. Moranville, PharmD, BCPS

Joseph Morgereth, PharmD

Xiaoxue Nehrbass, PharmD, BCPS

Theresa Ng, PharmD

Taiwo A. Oki, PharmD, BCACP

Shamail Ozair, BPharm

LT Alison J. Park, PharmD

Pegah Parvzian, PharmD

Emily C. Pherson, PharmD

Jennifer Pytlarz, PharmD, BCACP

Saleem Shah, RPh

Ali Shojaee, PharmD

Lisa Skedzielewski, PharmD

James Chaifu Wang, PharmD, BCPS, AE-C

Lena (YanChun) Zhou, PharmD

## Market Your Site

With the conversion from E-Value to RxPreceptor now complete, the ELP Office staff would like to highlight some of the features available in the new software. One of the best ways to provide information about your rotation site is by using the “Site Description” field. It is a “free text” field, meaning that just about any information in text form (letters and numbers) can be entered there.

Each year, students select the rotations, sites, and preceptors for each rotation that they wish to take. Students are always asking for more information about sites and preceptors, and the “Site Description” field is a great place to provide such information. Students can use this information when they are researching their rotation options, and the more appealing you can make your site/rotation sound, the more likely it is that students will select your site. More selections increase the likelihood of students rotating through your site. So make sure to include “selling points” such as learning opportunities, special features, patient services, etc. in your listing. The right kind of information can help attract more students to your site.

To add information to the “Site Description” field, follow these steps:

- 1.) Log into RxPreceptor
- 2.) Click on “Profile Information”
- 3.) Click on “Description”
- 4.) Enter the information into the field
- 5.) You can also add the URL for your site’s webpage and whether or not the site offers housing for students.
- 6.) Click “Enter Details”

All University of Maryland School of Pharmacy preceptors are eligible for this distinguished award.

Nominations are accepted from students, staff, faculty, clinical faculty, and alumni within their first post-graduate year. Self-nominations are also encouraged. Any student may submit a nomination for IPPE Preceptor of the Year, but only students in their fourth year may nominate a preceptor for the APPE Preceptor of the Year.

Nominations should be submitted to the Experiential Learning Program Office. Nominations will open in the Spring of 2015 with the award being presented each year at the School's graduation ceremony.

That's all there is to it! If you have any questions about RxPreceptor, please contact the ELP office.

## Honorarium Payments

Honorarium payment fees have increased for the 2014-2015 rotation year. The new fees are:

IPPE 100:	\$100 per student (1 week)
IPPE 203:	\$60 per student rotation (longitudinal)
IPPE 305/307:	\$200 per student per rotation (3 weeks)
APPE 401/APPE 451/APPE 453:	\$325 per student rotation (5 weeks)
APPE 455:	\$150 per student per rotation block (12 weeks)
APEX/APPC: (Electives)	\$325 per student per rotation (5 weeks)

Preceptors who are eligible to receive honorarium payments should receive a check by July 31, 2014. If you do not receive a check by July 31, please contact LaTia Few at [lfew@rx.umaryland.edu](mailto:lfew@rx.umaryland.edu).

Additionally, some preceptors were able to accept individual honorarium payments in the past but are no longer able to accept payments due to the site only being allowed to accept one departmental lump sum check or not being able to accept honorarium payments at all. If this is the case, please contact LaTia Few with this updated information.

## Have we visited your Site?

ACPE accreditation requires the School of Pharmacy to conduct site visits on all of our preceptors and rotation sites. The ELP Office uses these visits to ensure that sites are delivering a quality learning experience for students. They are also an excellent opportunity for preceptors to ask questions and for the ELP Office to gather feedback on what is working and what can be improved. It also helps keep our preceptor database up to date - while scheduling visits, we are able to update your site information in RxPreceptor. Through the course of scheduling site visits, we have found many invalid email addresses and many sites that have changed preceptors.

In the second quarter of this year, we have visited more than 40 different pharmacies. Toyin Tofade, PharmD, assistant dean for experiential learning, has been out to health-system sites, and Mark Brueckl, assistant director for experiential learning, typically schedules one day each week to call on several sites in close proximity to each other in one particular area. We have visited several community pharmacy and hospital sites in Baltimore City, Northern and Central Maryland, and the Washington, DC region. We have even scheduled a day for Eastern Shore sites in mid-July and a visit to Western Maryland sites is also planned. If your site hasn't been visited recently, chances are good that we will be coming to visit you soon.

We try to schedule the visits two to three weeks ahead of time. Community pharmacy visits typically last about 30 minutes, (health-system visits can sometimes take longer) and preceptors do not need to prepare anything ahead of time.

If you would like to schedule a visit to your site, and we haven't contacted you yet, please contact Mark at [mbrueckl@rx.umaryland.edu](mailto:mbrueckl@rx.umaryland.edu) with potential dates. He will be happy to get you on the schedule.