

1) DISTANCE COURSES, SECTIONS & ENROLLMENTS

Please report the total number of credit bearing and non-credit bearing/continuing education distance education courses, sections, and enrollments for your institution in CY07, using the following guidelines:

Distance education courses: at least 50% of the course instruction/interaction is conducted via distance learning technologies (technology is the primary mode of instruction/interaction). Please do **not** include “web-enhanced” courses (those that have standard meeting places/times, but include an electronic component to deliver homework assignments or allow e-mail between the instructor/students using LMS solutions such as WebCT or Blackboard). Additionally, do not include traditional correspondence courses.

A) Courses (by term): Report unique course title offerings, *not* the number of sections of courses, of any course where at least one section was offered as a distance education course (see definition above). Include only courses that were offered *and* ran (i.e. not cancelled). Count each course title only *once*, regardless of the number of sections or the variety of delivery methods offered.

B) Sections: Of distance education courses reported in A (above), report number of sections with at least one enrollment (registration) for the reporting period specified. If a course in a. (above) was also offered in the traditional face-to-face (f2f) format, do not include the f2f sections in this count. Include only sections that were offered *and* ran (i.e. not cancelled).

C) Enrollments: Of distance education sections reported in B (above), report number of individual course registrations in course sections for the reporting period specified (duplicated student registration count).

	Credit Courses				Non-Credit Courses			
	Winter	Spring	Summer	Fall	Winter	Spring	Summer	Fall
Undergraduate								
A) Courses	0	10	9	11	0	0	0	0
B) Sections	0	24	14	26	0	0	0	0
C) Enrollments	0	528	189	568	0	0	0	0
Graduate								
A) Courses	1	17	9	20	0	0	0	0
B) Sections	2	21	11	27	0	0	0	0
C) Enrollments	45	330	96	455	0	0	0	0

2) Unduplicated Course Count: Report the unduplicated number of unique distance education courses offered during the entire calendar year, regardless of the number of semesters in which the course was offered. Count each unique course title once and only once, even if offered in multiple semesters during the reporting period or via multiple distance delivery modalities. Include only courses that were offered *and* ran (i.e. not cancelled).

	Calendar Year 2007		
	Credit Courses	Non-Credit Courses	Total Courses
Undergraduate	12	0	12
Graduate	24	0	24
Total	36	0	36

3) STUDENT CREDIT HOURS (SCH) CALENDAR YEAR 2007 (CY07)

This question is part of the SREB data collection. Please complete the table on page 4 using the following SREB definitions:

A) Total SCH: Report the total number of credit hours for all active registrations in credit bearing courses during the specified time period regardless of the delivery method of the courses in which these credit hours were tallied. Please include only credit hours for courses that were offered *and* completed (i.e. not cancelled) and only credit hours from credit bearing courses. Do not include contact hours from non-credit bearing courses. This number should be the sum of columns B through G and match the credit hour totals reported on the Annualized Credit Hours of Enrollment report for Calendar Year 2007 (due to MHEC by January 7, 2008).

B & C) Traditional Instruction: The values reported in these columns should represent the total number of credit hours for courses where significant on-site attendance is an integral part of the instructional format (less than 50% of the instruction/interaction should be delivered electronically). This category includes traditional f2f courses as well as "web-enhanced" courses with standard meeting places/times but including an electronic component to deliver homework assignments, allow e-mail between the instructor/students, etc (e.g. via LMS solutions such as WebCT, Blackboard, etc.). If traditional f2f meetings are an integral component of a course's contact and account for 50% or more of the instruction/interaction, then they belong in this category. Please do not include traditional correspondence courses in this category.

D & E) Electronically Delivered: The values reported in these columns should represent the total number of credit hours for courses where 50% or more of the course's instruction/interaction is delivered electronically via any of a number of distance learning technologies. Credit hours are considered electronically delivered when technology is the primary mode of instruction/interaction for the course. Some f2f contact with the instructor or other students is acceptable as long as the primary instructional/interaction method is technology mediated. Please do not include traditional correspondence courses.

D) Online and Blended Hybrid: The value reported in this column should represent the total number of credit hours for courses delivered via the Internet or World Wide Web. This includes blended hybrid courses that include scheduled f2f sessions so long as less than 50% of the scheduled interaction occurs in this manner. Do not include the credit hours for "web enhanced" courses in this category unless more than 50% of the scheduled instruction/interaction is to be delivered online

E) Site-to-Site, 2-way Audio/Video: The value reported in this column should represent the total number of credit hours for courses delivered through special facilities for site-to-site, 2-way audio/video transmission (compressed video). Students will be connected to remote classrooms and/or instructors via audio/video transmission equipment from designated course locations. This includes such technologies as MIDLN, V-tel, IVN, etc., but does not include web-casting.

F) All other technology-mediated distance education: The value reported in this column should represent the total number of credit hours for courses offered via any number of distance education courses with the exception of those delivered via Internet technologies or compressed audio/video. These technology-mediated delivery methods should include telecourses (both live and pre-recorded), CD-ROM, closed-circuit, broadcast radio, video tape, e-mail, etc.

G) Correspondence: The value reported in this column should represent the total number of credits hours for courses delivered through correspondence. This is to include courses without any significant site attendance requirements and where less than 50 percent of the instruction/interaction is delivered electronically.

3) STUDENT CREDIT HOURS (SCH) CALENDAR YEAR 2007 (CY07) cont'd

Undergraduate Student Credit Hours: For each term in CY07 (winter '07, spring '07, summer '07 and fall '07), report the total number of credit hours enrolled for each delivery method as specified in courses at the undergraduate level, regardless of the level of the student.

UNDERGRADUATE STUDENT CREDIT HOURS (SCH)							
	TRADITIONAL INSTRUCTION (significant site attendance is required: less than 50% of the instruction/ interaction is electronically delivered)			ELECTRONICALLY DELIVERED (50% or more of the course instruction/interaction is delivered via distance learning technologies)			
	A	B	C	D	E	F	G
Term	Total SCH (All delivery methods)	On-campus (Classroom located on main campus)	Off-campus (Classroom located in-state or out-of-state sites)	Online and Blended hybrid	Site-to-Site, 2-Way Audio/Video (such as MIDLN, V-tel, IVN, etc)	All other technology-mediated distance education	Correspondence
Winter	90	90	0	0	0	0	0
Spring	7871	4871	1276	1724	0	0	0
Summer	1139	270	225	644	0	0	0
Fall	7641	4811	1335	1495	0	0	0
Total	16741	10042	2836	3863	0	0	0

Graduate Student Credit Hours: For each term in CY07 (winter '07, spring '07, summer '07 and fall '07), report the total number of credit hours enrolled for each delivery method as specified in courses at the graduate level, regardless of the level of the student.

GRADUATE STUDENT CREDIT HOURS (SCH)							
	TRADITIONAL INSTRUCTION (significant site attendance is required: less than 50% of the instruction/ interaction is electronically delivered)			ELECTRONICALLY DELIVERED (50% or more of the course instruction/interaction is delivered via distance learning technologies)			
	A	B	C	D	E	F	G
Term	Total SCH (All delivery methods)	On-campus (Classroom located on main campus)	Off-campus (Classroom located in-state or out-of-state sites)	Online and Blended hybrid	Site-to-Site, 2-Way Audio/Video (such as MIDLN, V-tel, IVN, etc)	All other technology-mediated distance education	Correspondence
Winter	157	16	0	141	0	0	0
Spring	4988	3632	147	782	427	0	0
Summer	1438	1038	0	400	0	0	0
Fall	6545	5251	97	986	211	0	0
Total	13128	4835	68	8225	0	0	0

4) UNDUPLICATED STUDENT HEADCOUNT

Please complete the table below using the following guidelines:

For each term in Calendar Year 2007, report the unduplicated student headcount by course type. Count each student only once for each time period. For "CY Unduplicated", report the students' enrollment activity as it appears in an aggregated full-year, still counting each student only once for the year. Only include *active* courses.

Please report the student by the appropriate student level, not based on the level of the courses for which they enrolled. For example, a graduate student enrolled in an undergraduate course will be counted as a graduate student in the table below, even if the undergraduate course was that student's only enrollment during the specified term.

A) Traditional Only: The students reported in this column should have enrolled in only traditional classroom-based courses for the time period specified. These courses should have 50% or more of their instruction/interaction in a traditional classroom or face-to-face (F2F) setting, with specified meeting times and a standard location. These students should not have enrolled in any distance education courses during the specified time period unless that course was cancelled. Please include correspondence students in this category.

B) Distance Only: The students reported in this column should have enrolled in only courses delivered via distance education during the time period specified. These courses should include any and all distributed delivery methods where at least 50% of the instruction/interaction is technology mediated/electronically delivered. These students should not have enrolled in any F2F courses during the specified time period unless that course was cancelled.

C) Traditional and Distance Mixed: The data reported in this column should reflect those students who, during the time period specified, enrolled in at least one traditional F2F as well as at least one distance education course.

D) Total (all students): This value represents the total, unduplicated headcount for all students in the specified time period, regardless of the type of courses in which they are enrolled. It equals the sum of all of the categories above.

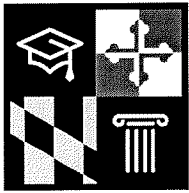
	Calendar Year 2007 Headcount			
	A	B	C	D
	Traditional (F2F) Only	Distance Only	Traditional and Distance Mixed	Total (all students)
Undergraduate				
Winter	31	0	0	31
Spring	327	113	228	668
Summer	96	134	30	260
Fall	314	114	219	647
CY Unduplicated	441	230		
Graduate				
Winter	14	47	0	61
Spring	318	133	185	636
Summer	229	93	31	353
Fall	529	147	143	819
CY Unduplicated	676	248		

5) During CY2007, could students at your institution complete an *entire* for-credit program (120+ credit hours for a bachelor's degree, 60+ credit hours for an associate degree, 30+ credit hours for a certificate) by taking distance education courses *exclusively*? X (1) Yes (2) No

6) If you answered "Yes" to Question 5 above, indicate the for-credit program(s) offered by distance education by name and degree level in the table on the following page. Please check the "Exclusively by DE" column if that program is ONLY offered via distance education delivery methods and not by any traditional classroom-based means. If you need more space for programs, please make additional copies of the table.

Programs Offered Entirely by Distance Education

Program Name	HEGIS 4-digit Program area	Offered Exclusively by DE? (if Yes, please check)	Degree Level <i>(please check all that apply)</i>					
			Cert	Asso	Bach	Mast	Doc	1 st Prof
RN to BSN		X			X			
Nursing Informatics						X		
Health Service and Leadership Management						X		
Clinical Research Management						X		



MHEC
MARYLAND HIGHER EDUCATION COMMISSION

DISTANCE EDUCATION SURVEY

Institution: University of Maryland School of Nursing **FICE Code:** 2104

Name of person completing this form: _____

Title/Position: _____ **Phone #:** _____

Address: _____

E-mail address: _____

Purpose: The purpose of this data collection is to inform the Maryland Higher Education Commission (MHEC) and the Southern Regional Education Board (SREB) about the progress of electronically assisted instruction at Maryland's higher education institutions.

Reporting period: The reporting period is Calendar Year 2008 (CY08), to include winter session 2008, spring semester 2008, summer session 2008 and fall semester 2008.

PLEASE NOTE: Even if your institution offered no courses via distance learning during the reporting period, please complete Question 3 (page 4, column A) and Question 4 (page 5, column D).

Thank You.

1) DISTANCE COURSES, SECTIONS & ENROLLMENTS

Please report the total number of credit bearing and non-credit bearing/continuing education distance education courses, sections, and enrollments for your institution in CY08, using the following guidelines:

Distance education courses: at least 50% of the course instruction/interaction is conducted via distance learning technologies (technology is the primary mode of instruction/interaction). Please do **not** include “web-enhanced” courses (those that have standard meeting places/times, but include an electronic component to deliver homework assignments or allow e-mail between the instructor/students using LMS solutions such as WebCT or Blackboard). Additionally, do not include traditional correspondence courses.

A) Courses (by term): Report unique course title offerings, *not* the number of sections of courses, of any course where at least one section was offered as a distance education course (see definition above). Include only courses that were offered *and* ran (i.e. not cancelled). Count each course title only *once*, regardless of the number of sections or the variety of delivery methods offered.

B) Sections: Of distance education courses reported in A (above), report number of sections with at least one enrollment (registration) for the reporting period specified. If a course in a. (above) was also offered in the traditional face-to-face (f2f) format, do not include the f2f sections in this count. Include only sections that were offered *and* ran (i.e. not cancelled).

C) Enrollments: Of distance education sections reported in B (above), report number of individual course registrations in course sections for the reporting period specified (duplicated student registration count).

	Credit Courses				Non-Credit Courses			
	Winter	Spring	Summer	Fall	Winter	Spring	Summer	Fall
Undergraduate								
A) Courses								
B) Sections								
C) Enrollments								
Graduate								
A) Courses								
B) Sections								
C) Enrollments								

2) Unduplicated Course Count: Report the unduplicated number of unique distance education courses offered during the entire calendar year, regardless of the number of semesters in which the course was offered. Count each unique course title once and only once, even if offered in multiple semesters during the reporting period or via multiple distance delivery modalities. Include only courses that were offered *and* ran (i.e. not cancelled).

	Calendar Year 2008		
	Credit Courses	Non-Credit Courses	Total Courses
Undergraduate			
Graduate			
Total			

3) STUDENT CREDIT HOURS (SCH) CALENDAR YEAR 2008 (CY08)

This question is part of the SREB data collection. Please complete the table on page 4 using the following SREB definitions:

A) Total SCH: Report the total number of credit hours for all active registrations in credit bearing courses during the specified time period regardless of the delivery method of the courses in which these credit hours were tallied. Please include only credit hours for courses that were offered *and* completed (i.e. not cancelled) and only credit hours from credit bearing courses. Do not include contact hours from non-credit bearing courses. This number should be the sum of columns B through G and match the credit hour totals reported on the Annualized Credit Hours of Enrollment report for Calendar Year 2008.

B & C) Traditional Instruction: The values reported in these columns should represent the total number of credit hours for courses where significant on-site attendance is an integral part of the instructional format (less than 50% of the instruction/interaction should be delivered electronically). This category includes traditional f2f courses as well as "web-enhanced" courses with standard meeting places/times but including an electronic component to deliver homework assignments, allow e-mail between the instructor/students, etc (e.g. via LMS solutions such as WebCT, Blackboard, etc.). If traditional f2f meetings are an integral component of a course's contact and account for 50% or more of the instruction/interaction, then they belong in this category. Please do not include traditional correspondence courses in this category.

D & E) Electronically Delivered: The values reported in these columns should represent the total number of credit hours for courses where 50% or more of the course's instruction/interaction is delivered electronically via any of a number of distance learning technologies. Credit hours are considered electronically delivered when technology is the primary mode of instruction/interaction for the course. Some f2f contact with the instructor or other students is acceptable as long as the primary instructional/interaction method is technology mediated. Please do not include traditional correspondence courses.

D) Online and Blended Hybrid: The value reported in this column should represent the total number of credit hours for courses delivered via the Internet or World Wide Web. This includes blended hybrid courses that include scheduled f2f sessions so long as less than 50% of the scheduled interaction occurs in this manner. Do not include the credit hours for "web enhanced" courses in this category unless more than 50% of the scheduled instruction/interaction is to be delivered online

E) Site-to-Site, 2-way Audio/Video: The value reported in this column should represent the total number of credit hours for courses delivered through special facilities for site-to-site, 2-way audio/video transmission (compressed video). Students will be connected to remote classrooms and/or instructors via audio/video transmission equipment from designated course locations. This includes such technologies as MIDLN, V-tel, IVN, etc., but does not include web-casting.

F) All other technology-mediated distance education: The value reported in this column should represent the total number of credit hours for courses offered via any number of distance education courses with the exception of those delivered via Internet technologies or compressed audio/video. These technology-mediated delivery methods should include telecourses (both live and pre-recorded), CD-ROM, closed-circuit, broadcast radio, video tape, e-mail, etc.

G) Correspondence: The value reported in this column should represent the total number of credits hours for courses delivered through correspondence. This is to include courses without any significant site attendance requirements and where less than 50 percent of the instruction/interaction is delivered electronically.

3) STUDENT CREDIT HOURS (SCH) CALENDAR YEAR 2008 (CY08) cont'd

Undergraduate Student Credit Hours: For each term in CY08 (winter '08, spring '08, summer '08 and fall '08), report the total number of credit hours enrolled for each delivery method as specified in courses at the undergraduate level, regardless of the level of the student.

UNDERGRADUATE STUDENT CREDIT HOURS (SCH)							
	TRADITIONAL INSTRUCTION (significant site attendance is required: less than 50% of the instruction/ interaction is electronically delivered)			ELECTRONICALLY DELIVERED (50% or more of the course instruction/interaction is delivered via distance learning technologies)			
	A	B	C	D	E	F	G
Term	Total SCH (All delivery methods)	On-campus (Classroom located on main campus)	Off-campus (Classroom located in-state or out-of-state sites)	Online and Blended hybrid	Site-to-Site, 2-Way Audio/Video (such as MIDLN, V-tel, IVN, etc)	All other technology-mediated distance education	Correspondence
Winter							
Spring							
Summer							
Fall							
Total							

Graduate Student Credit Hours: For each term in CY08 (winter '08, spring '08, summer '08 and fall '08), report the total number of credit hours enrolled for each delivery method as specified in courses at the graduate level, regardless of the level of the student.

GRADUATE STUDENT CREDIT HOURS (SCH)							
	TRADITIONAL INSTRUCTION (significant site attendance is required: less than 50% of the instruction/ interaction is electronically delivered)			ELECTRONICALLY DELIVERED (50% or more of the course instruction/interaction is delivered via distance learning technologies)			
	A	B	C	D	E	F	G
Term	Total SCH (All delivery methods)	On-campus (Classroom located on main campus)	Off-campus (Classroom located in-state or out-of-state sites)	Online and Blended hybrid	Site-to-Site, 2-Way Audio/Video (such as MIDLN, V-tel, IVN, etc)	All other technology-mediated distance education	Correspondence
Winter							
Spring							
Summer							
Fall							
Total							

4) UNDUPLICATED STUDENT HEADCOUNT

Please complete the table below using the following guidelines:

For each term in Calendar Year 2008, report the unduplicated student headcount by course type. Count each student only once for each time period. For "CY Unduplicated", report the students' enrollment activity as it appears in an aggregated full-year, still counting each student only once for the year. Only include *active* courses.

Please report the student by the appropriate student level, not based on the level of the courses for which they enrolled. For example, a graduate student enrolled in an undergraduate course will be counted as a graduate student in the table below, even if the undergraduate course was that student's only enrollment during the specified term.

A) Traditional Only: The students reported in this column should have enrolled in only traditional classroom-based courses for the time period specified. These courses should have 50% or more of their instruction/interaction in a traditional classroom or face-to-face (F2F) setting, with specified meeting times and a standard location. These students should not have enrolled in any distance education courses during the specified time period unless that course was cancelled. Please include correspondence students in this category.

B) Distance Only: The students reported in this column should have enrolled in only courses delivered via distance education during the time period specified. These courses should include any and all distributed delivery methods where at least 50% of the instruction/interaction is technology mediated/electronically delivered. These students should not have enrolled in any F2F courses during the specified time period unless that course was cancelled.

C) Traditional and Distance Mixed: The data reported in this column should reflect those students who, during the time period specified, enrolled in at least one traditional F2F as well as at least one distance education course.

D) Total (all students): This value represents the total, unduplicated headcount for all students in the specified time period, regardless of the type of courses in which they are enrolled. It equals the sum of all of the categories above.

Calendar Year 2008 Headcount				
	A	B	C	D
	Traditional (F2F) Only	Distance Only	Traditional and Distance Mixed	Total (all students)
Undergraduate				
Winter				
Spring				
Summer				
Fall				
CY Unduplicated				
Graduate				
Winter				
Spring				
Summer				
Fall				
CY Unduplicated				

5) During CY2008, could students at your institution complete an *entire* for-credit program (120+ credit hours for a bachelor's degree, 60+ credit hours for an associate degree, 30+ credit hours for a certificate) by taking distance education courses *exclusively*? _____ (1) Yes _____ (2) No

6) If you answered "Yes" to Question 5 above, indicate the for-credit program(s) offered by distance education by name and degree level in the table on the following page. Please check the "Exclusively by DE" column if that program is **ONLY** offered via distance education delivery methods and not by any traditional classroom-based means. If you need more space for programs, please make additional copies of the table.

Programs Offered Entirely by Distance Education

Program Name	HEGIS 4-digit Program area	Offered Exclusively by DE? (if Yes, please check)	Degree Level					1 st Prof
			<i>(please check all that apply)</i>					
			Cert	Asso	Bach	Mast	Doc	