

Staff Senate October Meeting Agenda

Thursday, October 5th, 2023, 12:00 p.m. – 2:00 p.m.
UMB Virtual [Zoom Meeting](#) ID: 934 4989 5796 Passcode: 660471

EXECUTIVE COMMITTEE

President
Aaron Graham

Vice President
Shawnta Privette

Communications Officer
Elizabeth Main

Secretary
Tom Hockensmith

Member at Large
Vacant

Equity & Action Officer
Nia Speaks

Past President
Greg Brightbill

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STAFF SENATORS

Ummay Ammara
Irene Amoros
Amanda Barnes
Michelle Besser (A)
Greg Brightbill
Anita Bryant
Ronald Cisneros (A)
Justin Codd
Taylor DeBoer
Allison Deitz
Danielle Harris
Joe Howarth
Yolanda Langhorne (A)
Vivian Hill-Lawson
Sebastian Martinez-Greive (A)
Latrisha Nkenge
Mary T. Phelan
Fiama Romero
Reese Spindle
Ray Stolle
Kelly Ward
Forjet Williams
Lei Zhang
A - Alternate

- **Call to Order -Welcome & Introduction** 12:00 p.m.
 - Reminder to use chat / hand raise for questions
- **Senior Leadership Updates** 12:05 p.m.
 - *Office of the President*
 - *Senior Leadership*
- **Approval of September 2023 Meeting Minutes** 12:25 p.m.
- **Presentations** 12:30 p.m.
 - **UMB Website Focus Group** by Hope McGovern
 - **Spookapalooza** by Liv Alanis Myers
- **Executive Committee Updates** 12:50 p.m.

New Business

- **Staff Senate Committee Updates** 1:00 p.m.
 - *Council of University System Staff (CUSS)*
 - *Standing Committees:*

Board of Regents	Community Outreach	Council of University System Staff
Communications	Policy and Legislation	University Life
 - *Ad-Hoc Committees*
 - *Staff Senate Retreat Ad-Hoc Committee*
- **Campus Leadership Meetings**
 - Staff Senator Meetings with Deans and VPs
 - Campus Leadership / Executive Committee meetings
 - Staff Senator Involvement
- **Open Forum** 1:30 p.m.
- **Adjournment of Meeting** 2:00 p.m.

Staff Senate Mission: "We advocate on behalf of UMB staff with regard to University policies and procedures that affect eligible employees; work environment and staff morale; and issues impacting wages, benefits, and working conditions. We also lead many University-wide community outreach activities."

Please be advised that this meeting will be recorded for documentation purposes.

MINUTES**Call to Order**

The meeting was called to order by Staff Senate President, Aaron Graham

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Irene Amoros

Past President
Christina Fenwick

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Kecia Hitch

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Joe Howarth (A)
Susan Holt
Jillian Iffland

Elizabeth Main
Nancy McDowell (A)
Shawnta Privette
Shilpa Shah

Shereece Singleton
Nia Speaks
Priti Wakefield

Forjet Williams (A)
Lakeisha Wilson
Lei Zhang

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Attendees

Voting Members: Aaron Graham, Allison Deitz, Danielle Harris, Elizabeth Main (she/her), Fiana Romero, Forjet Williams, Irene Amoros, Joe Howarth, Justin Codd, Kelly Ward, Lei Zhang, Mary Phelan, Nia Speaks (she/her), Raymond Stolle, Reese Spindle, Shawnta Privette, Taylor DeBoer, Tom Hockensmith, Trisha Nkenge, Ummay Ammara, Vivian Lawson, Anita Bryant, Fiana Romero

Non-Voting Members: Michelle Besser, Yolanda Langhorne, Sebastian Martinez-Greive

Auxiliary Members: N/A

Guests: Bruce Jarrell, Cynthia Pumphrey, Dana Rampolla, Dawn Rhodes, Dawn Swierczewski, Deborah Stevens, Eva Hanley, Heather Pryor, Hope McGovern, Jeremy Doggett, Jill Hamilton, SOP, Joanne Pinna, Jon Kucskar, Lillian Abraham, Liv Alanis Myers (they/them/theirs), Malika Monger, Marc Lennon, McKinley Keegan, Melanie Moore, Rachel Coates-Knowles, Roger Ward (Univ. of Md, Baltimore), Sakti Nandi, Terry Shaw

Absent Members: Greg Brightbill

Establish Quorum (50% +1= 13 voting members): Quorum is achieved at 23 voting members

Welcome and Leadership Updates**Aaron Graham**

- Welcomed senators, presenters, guests, and constituents.

Malika Monger

- Provide an update for Future or Work
 - Senior leadership received presentations about the assessment.
 - To give senior leadership time to review, comment and provide feedback the town halls are rescheduled for the new year
 - Notice was sent out by Dr Jarrell to campus.
 - Health and Wellbeing initiatives are currently on hold until replacement for Jina Bacchus can be found as she has left UMB for another position.
 - This is a HOLD and not a cancel.

Dawn Rhodes

- No further updates

Meeting Minute Approval

- Approved
- 20 approved, 3 abstained

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Presentations / Guest Sharing**Hope McGovern**

- UMB Website Review Focus Group
 - UMB is looking for feedback on the campus website
 - 90 minute virtual sessions
 - <https://www.umaryland.edu/cpa/focus-group/>

Liv Alanis Myers

- Spookapalooza
 - In Coordination with CEC
 - Trunk or Treat using Tables
 - Last year
 - Hundreds of participants
 - Provide table and chairs to Everyone
 - Link to request a table at Trick or Treat with UMB! on October 27:
<https://www.umaryland.edu/oce/center/news-and-events/halloween-2023/trick-or-treat-table/>
 - Contact : Liv Alanis Myers, omyers@umaryland.edu

Executive Committee Updates

- E. Main - Retreat 1/11/23
 - Volunteers for Retreat Committee
 - Email Elizabeth / Taylor
- A.Graham
 - Staff Senators asked to Step up to volunteer for campus initiatives
 - Echoed by Shawnta

Committee Updates:

- CUSS
 - Vivian
 - Advocacy day
- Community Outreach
 - Taylor
 - Final push for School Supplies
<https://www.givecampus.com/campaigns/38375/donations/new>
 - Another week for this push
 - Call on family friends and neighbors
 - Thanksgiving Drive coming soon
 - In next few weeks

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- Board of Regents
 - Allison Deitz
 - Meeting to define tasks and action items
 - Working on moving forward with various items
 - Board of Regents call sent by E. Main
 - Nomination Process
 - Alison to share links in Chat
 - Award category descriptions: <https://www.umaryland.edu/ssenate/what-we-do/board-of-regents-staff-awards/>
 - Qualtrics link (also hyperlinked on above BOR Staff Senate page): https://umaryland.az1.qualtrics.com/jfe/form/SV_3QK1Dbf0nOXDo3Q

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- Policy and Legislation
 - Joe Howarth
 - Reviewing bylaws and handbook
 - Looking for items to amend, change or combine
- Communications
 - Elizabeth
 - Next Month Newsletter being worked on
 - Updates to Communication Team by Friday the 13th (10/13)
 - Working on new staff orientation
 - Social Media presence
 - Poll regarding preferences
- University Life
 - Reese Spindle
 - Met twice and looking at events
 - Holiday Craft fair
 - Craft Fair Link: <https://www.umaryland.edu/craftfair/>
 - December 6th; 11AM - 2PM
 - Table for Staff Senate
 - Dana Rampolla
 - Shared information about various items available
 - Alice Powell has information on vendors
 - Email Reese at tspindle@umaryland.edu if you're a Staff Senator and would like to join our table at this years Holiday Craft Fair to spread the word about Staff Senate!
 - UMB's Got Talent
 - Was close to holidays
 - Looking to move into the new year
 - Working on getting communication out earlier
 - For Acts and Audience
 - Other events
 - Social Staff Senator events
 - And more to come

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Liaison Updates:

- Arts Council
 - Vivian Lawson
 - Founders Week Update
 - Dana Rampolla shared
 - The Arts Council Committee highly encourages attendance during Founder's Week, specifically UMB's Historical Treasures Visiting Rooms, Oct. 17th, from 10am - 2pm. Flyer attached.
 - Employee Luncheon
 - Pre-registration required
 - Hidden Treasures event
 - Student Lunch
 - <https://www.umaryland.edu/founders/>
- ERMIC
 - Justin Codd
 - Victoria from ERM
- Faculty Senate
 - Lei Zhang
 - Graduation
 - How to bring back in person
- Communications Council
 - Elizabeth Main
 - <https://elm.umaryland.edu/announcements/2023/Nominations-are-open-for-the-2024-MLK-Diversity-Recognition-Awards.php>
- Funding Model Workgroup
 - Reese Spindle
 - Meeting and orientation
 - 3 Goals
 - Adjust Indirect Cost \$
 - Deferred Maint Funding
 - Base Funding to PO for strategic initiatives
- Eutaw Strategic meeting
 - Shawnta P
 - Meeting with various partners
 - Lexington Market Security
- USGA
 - Amanda Barnes
 - First meeting
 - No liaison for our meetings, yet
- Transportation Working Group
 - Mary Phelan
 - Survey sent out
 - Participation was low
 - Looking at other feedback opportunities

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- Campus Leadership meetings
 - Deans and VP meetings
 - Pair up with fellow senators
 - Once per semester
 - List of senators to fellow senators
 - Send to senators
 - Staff Senate Exec will send information to all senators about coordinating with Deans/VPs

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Dr Jarrell

- Update about UMB Graduation
- Previously at Royal Farms arena
- Moved to UMBC vs on-campus
 - Limited student attendance
- CFG Bank Arena
 - Cost is 4X (about \$100K per day)
 - Can cancel 45 days before event
- No formal graduation
 - Champion each school event
 - Dr Jarrell/Dr Ward attend events
- Wednesday of Graduation
 - Campus Wide Party
- Undergrad
 - Large graduation
- Graduate campuses
 - Minimal graduation
 - No University Graduation, school level
- **Dr Ward**
 - No additions to Dr Jarrell's information
 - Recognized Tom Hockensmith as current Employee of the Month
- **Questions, etc**
 - Fiana Romero
 - Eliminating some of the overhead / ceremonies, etc
 - Likes focusing on School based events
 - Michelle Besser
 - Thinks it is worthwhile
 - Mary Phelan
 - Party in the Park to return?
 - Looking at campus party
 - Most likely not party in the park
 - Amanda Barnes
 - Sad if no University Wide commencement
 - Staff Senate and Faculty Senate
 - Participation at school graduation

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- Jill Hamilton
 - Parking an issue for on-campus event?
 - Yes, it can be
 - Traffic can always be an issue

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- Shawnta Privette
 - Feeling energy at larger commencements
 - If not on campus, near campus
- Joanne Pinna
 - Safety
 - Always considered according to Dr Jarrell
- Justin Codd
 - Have Students and families been asked?
 - Discussed with them, Yes but no formal survey
 - Students are not sure what they are losing
 - School ceremony is the biggest concern
 - Campus Wide Celebration
- Taylor DeBoer
 - Celebration at a close or on campus as possible
 - Satellite Rooms for viewing
- Irene Amoros
 - Part of "larger" UMB
 - Sees both sides..
- Chat Comments
Forjet Williams 1:29 PM
For UMSON students, we have a great deal of international students. During the graduation ceremonies, they bring many family members from their county to celebrate with them. Just to keep in mind, a university wide celebration should occur around the date of the school ceremonies as much as possible

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- **Open Forum**
 - Elizabeth Main
 - Recognize Staff Senators that are Employee of the Month (EOM)
 - Tom H
 - Lei Zhang
 - Previous Winners
 - Jill
 - Shawnta
 - Taylor DeBoer
 - Engagement is fantastic
 - Shawnta Privette
 - Staff Senate Pins
 - Shawnta to Deliver
 - Shirts being ordered
 - Aaron Graham
 - Craft Fair
 - Table for staff senator crafters?

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Christina Fenwick**Adjournment of Meeting (@ 1:45PM)**A motion to adjourn the meeting 1st by Elizabeth Main, and 2nd by Taylor DeBoer.**STAFF SENATORS**Ayamba Ayuk-Brown
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A - Alternate**Next Meeting – November 2, 2023, 12noon – 2:00 p.m. via UMB Zoom**

Minutes submitted by: Tom Hockensmith, Staff Senate Secretary

Minutes Status: Pending

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