

Staff Senate November Meeting Agenda

Thursday, October 2nd, 2023, 12:00 p.m. – 2:00 p.m.
UMB Virtual [Zoom Meeting](#) ID: 958 6286 5531 Passcode: 473560

EXECUTIVE COMMITTEE

President
Aaron Graham

Vice President
Shawnta Privette

Communications Officer
Elizabeth Main

Secretary
Tom Hockensmith

Member at Large
Vacant

Equity & Action Officer
Nia Speaks

Past President
Greg Brightbill

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STAFF SENATORS

Ummay Ammara
Irene Amoros
Amanda Barnes
Michelle Besser (A)
Greg Brightbill
Anita Bryant
Ronald Cisneros (A)
Justin Codd
Taylor DeBoer
Allison Deitz
Danielle Harris
Joe Howarth
Yolanda Langhorne (A)
Vivian Hill-Lawson
Sebastian Martinez-Greive (A)
Latrisha Nkenge
Mary T. Phelan
Fiama Romero
Reese Spindle
Ray Stolle
Kelly Ward
Forjet Williams
Lei Zhang
A - Alternate

- **Call to Order -Welcome & Introduction** 12:00 p.m.
 - Reminder to use chat / hand raise for questions.

- **Senior Leadership Updates** 12:05 p.m.
 - *Office of the President*
 - *Senior Leadership*

- **Approval of October 2023 Meeting Minutes** 12:25 p.m.

- **Executive Committee Updates** 12:30 p.m.

New Business

- **Diversity and Action Event** 12:45 p.m.
 - **Ad-Hoc Committee (Call for participation)**

- **Staff Senate Committee Updates** 1:00 p.m.
 - *Council of University System Staff (CUSS)*
 - *Standing Committees:*

Board of Regents

Community Outreach

Council of University System Staff

Communications

Policy and Legislation

University Life

- *Ad-Hoc Committees*

- *Staff Senate Retreat Ad-Hoc Committee*

- **Open Forum** 1:20 p.m.

- **Adjournment of Meeting** 2:00 p.m.

Staff Senate Mission: "We advocate on behalf of UMB staff with regard to University policies and procedures that affect eligible employees; work environment and staff morale; and issues impacting wages, benefits, and working conditions. We also lead many University-wide community outreach activities."

Please be advised that this meeting will be recorded for documentation purposes.

MINUTES**Call to Order**

The meeting was called to order by Staff Senate President, Aaron Graham

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Priti Wakefield

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Lakeisha Wilson
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Attendees

Voting Members: Aaron Graham, Greg Brightbill, Allison Deitz, Danielle Harris, Elizabeth Main (she/her), Fiana Romero, Forjet Williams, Irene Amoros, Joe Howarth, Justin Codd, Kelly Ward, Lei Zhang, Nia Speaks (she/her), Raymond Stolle, Reese Spindle, Taylor DeBoer, Tom Hockensmith, Trisha Nkenge, Vivian Lawson, Fiana Romero

Non-Voting Members: Ronald Cisneros, Michelle Besser, Yolanda Langhorne

Auxiliary Members: N/A

Guests: Alex Likowski, Ashlee Davis, Chanise Reese-Queen (she/her/hers), Christopher Rhodovi, cynthia pumphrey, Dawn Swierczewski, Freda Richards, Jon Kucskar, Justin Hanna, Keith W, Groves, Linette Williams, Lisa Kummer, Liyi Wu, Marc Lennon, McKinley Keegan, Melanie Moore, Nichole Harvey-Gilliam, Rhea, Stacey Rose, Sumintra Janack, Timothy Casey, Tricia O'Neill, William Salage

Absent Members: Ummay Ammara, Amanda Barnes, Anita Bryant, Mary Phelan, Shawnta Privette

Establish Quorum (50% +1= 13 voting members): Quorum is achieved at 19 voting members

Welcome and Leadership Updates**Aaron Graham**

- Welcomed senators, presenters, guests, and constituents.

Jon Kucskar

- New Core Values program director hired; Stacy Rose
- Founders week - awards out a few weeks ago
- Middle East Situation
 - Addressed that this is on everyone's mind.
 - Letter to supervisors was sent out
- Jon Kucskar - staff role, ending.
- E Main – Asked about Uplift Alliance
- Jon provided overview of initiative
 - Stemmed from Strong City Baltimore shut down 3 years ago
 - Help non-profit entities as Fiscal Sponsor
 - Uplift Alliance is stepping up for this
 - UMB is supporting / Running Uplift Alliance
 - UMB affiliated entity
- Stacy Rose
 - Provided introduction to herself

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Meeting Minute Approval

- Approved
- 18 approved, 1 abstained

Executive Committee Updates

- Tom Hockensmith
 - Checked to see if staff senators are receiving emails
 - Received thumbs up / confirmation that they are.
- Taylor
 - Reaching out to Committee Chairs to catch up and ensure any needs are being met.

New Business

- **Diversity and Action Event**
- **Ad-Hoc Committee (Call for participation)**
- Nia - Equity Action Officer
 - Planning Diversity and Action Event
 - Looking for help with ad-hoc committee
 - Mini Series across campus

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Committee Updates:

- **Staff Senate Committee Updates** - Taylor DeBoer
- **Council of University System Staff (CUSS)**
- **Standing Committees:**

Board of Regents

- Trisha
 - Staff Award Nomination process
 - Open until November 13th
 - Currently 13 nominees
 - Looking for more nominees
 - Will put flyer in the chat.

Communications

- Elizabeth Main
 - Met last Friday, ongoing communications
 - Discussed Social Media poll results
 - LinkedIn is preferred for UMB / Staff Senate news
 - Focusing efforts here...
 - Working with Communications on 8.5 by 11 flyer for onboarding, etc to be used for years.

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Community Outreach

- Taylor - update
 - Annual Thanksgiving drive is live.
 - Information sent out earlier this week
 - Partnership with UMMS, Community Engagement, and hopefully WJZ
 - Aaron - called for volunteers for event at CEC for giving drive
 - Greg - echoed the sentiment for help
 - Taylor - date is Tuesday November 21st. Morning/Afternoon and there will be shifts.
 - Also spread the word about the drive and giving.

Policy and Legislation

- Joe Howarth - updates
 - Working on separating bylaws into 2 documents
 - Working on formatting, etc
 - Fiana noted meetings are moved to before monthly meetings
 - Aaron - complemented on the hard work

Council of University System Staff

- Vivian
 - No updates this month
- Nia
 - Special Projects committee
 - Working on fee decrease for tuition remission fees
 - Such as technology fees, etc

University Life

- Ray Stolle - update
 - UMB's Got Talent
 - Tuesday February 13th is the date
 - Craft Fair - December 6th
 - 11am-2pm
 - Staff Senate Social Events
 - Still in the works.
 - Executive Committee working on space at Lexington Market
 - Reese - ask Senators about day for get togethers.
- Spring Event
 - Working on moving back to Town Hall type event
 - Working on topic for this event
 - Aaron - asked about topic....
 - Suggested reaching out to Elisa Medina in HR Or Stacy Rose...

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- **Ad-Hoc Committees**
 - *Staff Senate Retreat Ad-Hoc Committee*
 - Elizabeth update
 - January 11th, HOLD
 - Stacy Rose will be speaking.
 - Retreat centered around Core Values
 - Need additional volunteers
 - Done by end of January
 - Aaron reminded about volunteering

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Liaison Updates:

- Funding Model Workgroup
 - Reese
 - Discussing budget
 - Fee Rates being reviewed
 - Need to finalize with students
 - Student organizations need to approve rate changes
 - Each year state has budget exercises
 - Prepare for budget shortfalls
 - F&A rate and Indirect costs
 - Sub committee being formed to see how best to increase approved rates and reduce costs

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- Parking Liaison update
 - Tom
 - Meeting was held October 17th
 - Garages have equipment upgraded
 - Over 800 new permits out to parkers
 - New features coming
 - Cell phone badge in
 - Ticketmaster to use Campus Parking
 - VA looking for additional spaces
 - Bike Room
 - Baltimore Grand to be launched soon
 - Electric scooters
 - Can't be housed in garages, but being discussed.
- Faculty Senate
 - Lei Zhang
 - Discussed core values
 - Meetings with deans

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○ **Open Forum**

- Irene
 - Congratulate Lei Zhang
 - September Employee of the Month
- Aaron asked why people don't volunteer
 - Tim - time, etc
 - Cynthia - safety
 - After hours, etc
 - Fiana
 - Central place to list volunteer opportunities
 - Danielle
 - Seasonal is hard due to travelling...
 - Staff Senate events, open to others outside of staff senators

• **Fiana**

- Language in handbooks and by-laws
 - Regarding non-exempt employees, etc
 - We DO represent NonExempt NonUnion employees
- Greg spoke on this....
 - We need to increase engagement with non-exempt employees
 - Unionized employees we are NOT to engage with
 - Newsletter is coded for Exempt
 - Hard to differentiate union and non-union non-exempt staff

• **Ray Stolle**

- Enrollment
 - New withdraw codes, 3 of them
 - Causing students to be counted when not truly enrolled
 - Executive Committee to further follow up on tihs
- Greg - needs to be shared with Faculty Senate and Student Government

• **Fiana**

- SOM having event
- [Nov. 28-29: Medical Student Research Day - The Elm \(umaryland.edu\)](#)

• **Taylor DeBoer**

- Grid and Office of Sustainability event
- 11/14/23
- [Meet the Founder: Nancy Hotchkiss of SCRAP Baltimore - The Elm \(umaryland.edu\)](#)

• **Elizabeth**

- A&F Hiring Committees
 - Must attend equitable hiring training

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Adjournment of Meeting (@ 1:25PM)

A motion to adjourn the meeting 1st by Elizabeth Main, and 2nd by Justin Codd.

Next Meeting – December 7, 2023, 12noon – 2:00 p.m. via UMB Zoom

Minutes submitted by: Tom Hockensmith, Staff Senate Secretary

Minutes Status: Pending

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