

Staff Senate May Meeting Minutes

Thursday, May 4th, 2023, 12:00 p.m. – 2:00 p.m.

UMB Virtual [Zoom Meeting](#) ID: 994 2746 6482 Password:670575

EXECUTIVE COMMITTEE

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Jill Hamilton

Communications Officer
Mary T. Phelan

Secretary
Tim Casey

Member at Large
Irene Amoros

Equity & Action Officer
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STAFF SENATORS

Ayamba Ayuk-Brown
Taylor DeBoer
Allison Deitz
Maria Drayton
Danielle Harris
Kecia Hitch

Thomas Hockensmith
Joe Howarth
Jillian Iffland
Elizabeth Main
Nancy McDowell
Shawnta Privette
Gabrielle Ricks
Shereece Singleton
Nia Speaks
Scott Stafford (A)
LaToya Stubbs (A)
Priti Wakefield
Forjet Williams
Lei Zhang

A - Alternate

- **Call to Order -Welcome & Introduction** 12:00 p.m.
- **Senior Leadership Updates** 12:05 p.m.
 - *Office of the President, Dr. Bruce Jarrell, UMB President*
 - *Senior Leadership*
- **Presentations** 12:15 p.m.
 - *Student Pantry Meal Kit Campaign*
 - *Office of Philanthropy, Lisa Vuolo, Executive Director, Annual and Leadership Giving*
 - *PTECH Program and Partnerships*
 - *Mr. Aram Boykin, Johns Hopkins Hospital Corporate Liaison*
- **Approval of April 2023 Meeting Minutes** 12:45 p.m.
- **Staff Senate Organizational Updates** 12:50 p.m.
 - *New Voting Senator – Forjet Williams*
 - *New Alternate Senator – Scott Stafford*
- **Committee Updates** 12:55 p.m.
 - *Standing Committees:*

Board of Regents	Community Outreach	Council of University System Staff
Communications	Policy and Legislation	University Life
 - **Ad-Hoc Committees**
 - *Elections Committee Update*
 - *May 1st through May 15th*
- **Liaison Updates** 1:10 p.m.
- **New Business** 1:15 p.m.
 - *Bylaws/Handbook Change Proposals*
 - *Review proposal – [Election Tie-Breaker Process](#)*
 - *Review proposal – [CUSS membership](#)*
 - *Leadership Transition Folders (Chairs, Liaisons, Executive Committee)*
 - *Document Leadership Activities and Processes*
 - *Feedback Sessions (Optional)*
 - *[Schedule](#) meeting with Greg Brightbill to provide feedback*
- **Open Forum** 1:55 p.m.
- **Adjournment of Meeting** 2:00 p.m.

Staff Senate Mission: “We advocate on behalf of UMB staff with regard to University policies and procedures that affect eligible employees; work environment and staff morale; and issues impacting wages, benefits, and working conditions. We also lead many University-wide community outreach activities.”

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MINUTES

Call to Order

The meeting was called to order by Staff Senate Vice President, Jill Hamilton

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Attendees

Voting Members: Irene Amoros, Taylor DeBoer, Maria Drayton, Aaron Graham, Jill Hamilton, Danielle Harris, Kecia Hitch, Thomas Hockensmith, Susan Holt, Joe Howarth, Jillian Iffland, Elizabeth Main, Mary T. Phelan, Shawnta Privette, Shereece Singleton, Nia Speaks, Priti Wakefield, Lei Zhang

Non-Voting Members: Allison Dietz, Christina Fenwick, LaToya Stubbs

Guests: Brenda Ali, Ummay Ammara, Tara Armstrong, Michelle Besser, Aram Boykin, Anita Bryant, Rachel Coates-Knowles, Justin Codd, Lauren Coleman, Ruth Cosentino, Jon Dolan, Natalie Flowers, Bruce Jarrell, McKinley Keegan, Jon Kucskar, Lisa Kummer, Yolanda Langhorne, Marc Lennon, Nicole Lennon, Alex Likowski, Hope McGovern, Malika Monger, Melanie Moore, Semhar Okbazion, Tricia O'Neill, Joanne Pinna, Dana Rampolla, Dawn Rhodes, Christopher Rhodovi, Freda Richards, Tom Rivera, Fiana Romero, Jole' Ruff, Aisha Samples, Reese Spindle, Deborah Stevens, Lisa Vuolo, Karen Webster, Linette Williams, Liyi Wu

Absent Members: Ayamba Ayuk-Brown, Gregory Brightbill, Timothy Casey, Nancy McDowell, Gabrielle Ricks, Forjet Williams, Lakeisha Wilson

Establish Quorum (50% +1= 13 voting members): Quorum is achieved at 18 voting members

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A - Alternate

Welcome and Leadership Updates**Jill Hamilton**

Jill Hamilton welcomed senators, presenters, guests, and constituents and called the May meeting to order.

- **Dr. Bruce Jarell, President of UMB**
 - Thanked members for participating in the Senate
 - Updates:
 - Graduation is in two weeks
 - Hoping that staff will be well represented
 - Will be held at the arena at UMBC
 - Very focused on vibrancy in the area around campus
 - We have a safe campus, and we want a safe campus around the Metro and Lexington Market
 - We want to understand the properties near campus and encourage occupancy and property development
 - Use the University as ay to increase vibrancy
 - Dr. Jarrell thanked participants of the campus cleanup

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- Dr. Jarrell participated in the event and was happy to do it as well happy how clean parts of the campus already were
 - Vibrancy is working on campus
 - Cigarette butts were a big contributor to trash on campus
 - Would like to see it done again

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Presentations:

- **Student Pantry Meal Kit Campaign - Office of Philanthropy, Lisa Vuolo, Executive Director, Annual and Leadership Giving**
 - Thanked the Staff Senate for ongoing support of Philanthropy
 - Staff Senate always follows call to action for events
 - Second time running a [30-Day Spring Meal Kit Challenge](#)
 - Goal of 300 meal kits in 30 days
 - Meal kits available for students to grab and go and contain enough items for four meals
 - Cost per meal kit components is \$10, so goal of \$3,000
 - Goal has been achieved due to great response. Stretch goal is now 400 kits which will support two additional pop-up events
 - Over 1000 meal kits have already been delivered
 - Aaron Graham asked for a follow-up meeting with Lisa Vuolo to partner with community outreach on upcoming food pantry drives
- **PTECH Program and Partnerships - Mr. Aram Boykin, Johns Hopkins Hospital Corporate Liaison**
 - Mr. Aram Boykin provided details of the PTECH at Dunbar program
 - Joint venture between the Governor's office and Johns' Hopkins University
 - Includes an umbrella of services of University of Maryland, Baltimore, Baltimore City Public Schools, Baltimore Community College, and Kaiser Permanente
 - Program:
 - Four-to-six-year program
 - Students earn HS Diploma + Associates Degree in one of six pathways
 - All pathways within healthcare
 - Nursing
 - Health Information
 - Physical Therapy
 - General Science
 - Surgical Technician
 - Respiratory Therapist
 - Program includes mentorship, internships, and workplace experiences
 - Program is in its seventh year
 - Want people to lean in to be sure all opportunities are being made available to the students
 - **Students are in need of mentorship**

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- Two existing cohorts are in need of mentors
- Students are navigating HS, college, and social pressures
- Time requirements:
 - Texts, emails and quarterly social event
 - Help explore internship and/or workplace experiences
- Provided an example of an exemplary student in the program
- Contact:
 - Aram Boykin – Corporate Liaison
 - Aboykin7@jh.edu – 410-303-2490
- Aaron Graham asked about value of including law school interaction with the program
 - Aram Boykin advised that the skills law professionals have in writing and English tutoring would be very valuable
 - Also, skills in resume writing, internships, and life skills
- A question in the chat asked about the commitment length of time
 - The program is four to six years, but any time commitment would be helpful. Impact is the important thing
 - Interaction with public safety may be possible but there is another PTECH program in the city where we may be able to partner
- Another question asked about the possibility to partner with another person to assist as a tag team where needed
 - Yes, it would be possible and sometimes two heads are better than one, such as mentoring
- Training
 - Videos and discussion and mentoring meetup to help with techniques
- Matching
 - Mentees are able to match with mentors
 - Young people are still trying to learn to communicate effectively
 - Aram acts as a conduit to help navigate any communication issues
 - Mentors need a clean background check and a willingness

Approval of April 2023 Meeting Minutes

- Motion to Approve: 1st Irene Amoros 2nd Elizabeth Main
- Approved the minutes by quorum

Staff Senate Organizational Updates

- Jade Grant has left the Staff Senate and we wish her well
 - Forjet Williams is now a Voting Senator through June 30th
 - Scott Stafford is now an Alternate Senator

Committee Updates

- Community Outreach (Co-Chair Taylor DeBoer)

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- Thanked Jana and the Philanthropy team for creating a link to donate to the “All Weather Kit” Drive
 - Finalizing language that will appear in the ELM
 - Link will be marketed the week of May 8th
 - Effort is in partnership with the UMB Police Department
 - Supports the unhoused population around campus
 - Weather can be unpredictable and there need was found to support need year-round
 - Please spread the word about the event
- Council of University System Staff (CUSS) – (Lei Zhang -POC)
 - Last meeting on April 18th was hosted by Bowie State University
 - President Aminta Breax
 - Thanked her staff as they help students graduate on time
 - Mental health and wellbeing have been an ongoing issue on campus
 - New buildings are being built on campus including Communications and Humanities
 - Chancellor’s Report
 - USMO MetLife open enrollment was in March
 - Couple of glitches with the employee questionnaire
 - Virtual wellness fair was held April 20th
 - Hosted performance review mini-conference in partnership with ComPsych
 - Council Chair’s Report
 - 2024 budget has been finalized- 11% increase and includes pay increases
 - USM Salary Study is under review
 - Discussions about experience equivalence versus degrees for long-term employees
 - CUSS Chair Report
 - Shared Governance Survey has been completed
- Policy and Legislation (Chair Priti Wakefield)
 - Finished all edits and updates of the handbook and submitted draft to the Executive committee for approval
- Communications (Chair Mary T. Phelan)
 - Made revisions to the Staff Senate website and will continue to make changes over the summer
 - Also been active on social media
 - Seeking content for the newsletter
 - May 15th deadline for content
 - May 18th will be the publishing date
- Board of Regents (Co-chair Susan Holt)
 - Still awaiting outcome of the Board of Regents Staff Award reviews
- University Life (Co-Chair Tom Hockensmith)
 - Held the event for Core Values and Kindness
 - Will be planning future events and planning for next year
- Campus Cleanup Event (Elizabeth Main)
 - Will be discussed in detail at the June Staff Senate meeting

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A - Alternate

- Elections Committee (Shawnta Privette)
 - Thanked the Election Committee team and the nominees for participating
 - Held an event on April 20th
 - Seventeen individuals participated in help session for campaigning
 - Some technical issues were noted during voting and CITS helped resolved issues
 - Advised nominees to keep campaigning
 - Susan Holt noted that some election notifications were found in junk folder
 - Justin Codd advised that whitelisting email addresses would help if found in junk folders

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Liaison Updates

- Parking and Transportation (Elizabeth Main)
 - No current updates – Meeting planned for next week
 - Implementation of the new parking system has been delayed
 - Parking [Website](#) will have ongoing updates on planned implementation
- Student Senate (Allison Deitz)
 - Most recent meeting was on April 12th
 - Organization called Thread provided a presentation
 - USGA held executive board elections
 - Restructured the Vice President position
 - Restructured the Parliamentarian position
 - Now the Advocacy Director responsible for organizing students to advocate for policies at local, state, and federal levels

Old Business

- Bylaw Change Proposals
 - Proposal 1 - Proposed by Joe Howarth and Shawnta Privette
 - Clarifies process when a tie is experienced during the election of senators
 - Secondary issue exists when alternates elected in a tie vote are promoted to full senators
 - Current
 - III. Membership and Election
 1. There shall be a minimum of twenty-four (24) voting members of the Staff Senate composed of eligible employees. Its membership includes representatives from each employment category as set forth in the Federal Fair Labor Standards Act (FFLSA) and as follows:
 - a) The proportion of Senators from each employment category should reflect the proportion on campus at the time as determined by a report of employment categories by the Office of Human Resource Services. This report should be provided to the designated Staff Senate Elections Committee for each year prior to the election.
 - b) Each of the academic schools and central administration shall be represented by at least one (1) voting member. This will be accomplished by electing the person(s) with the highest vote count from each school and central administration, unless all categories are not represented, then a one-year appointment will be made, based upon the

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election results. This appointment will maintain full voting privileges during the one-year term.

c) Four (4) alternates, selected by next highest vote count, shall be elected to fill temporary vacancies. Alternates will serve in the temporary absence of voting members and shall serve as such

o Proposed

▪ III. Membership and Election

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b) Each of the academic schools and central administration shall be represented by at least one (1) voting member. This will be accomplished by electing the person(s) with the highest vote count from each school and central administration, unless all categories are not represented, then a one-year appointment will be made, based upon the election results. This appointment will maintain full voting privileges during the one-year term. **In the case of a tie to determine a voting Senator, the two candidates in the tie will both become voting members on the Staff Senate.**

c) Four (4) alternates, selected by next highest vote count, shall be elected to fill temporary vacancies. Alternates will serve in the temporary absence of voting members and shall serve as such. **In the case of a tie to determine alternate Senators, the two or more candidates in a tie will become alternate Senators.**

o Discussion

- Joe Howarth explained the need to determine how to handle ties in elections. Current proposal for senators and alternates is to include both tied senator or alternate senators.
- Priti Wakefield asked what would happen when alternates that are tied are moved to voting senator status.
 - Joe Howarth mentioned that a specific proposal in that case was not identified that selecting both, or selecting one via coin toss might be options.
- Irene Amoros acknowledged the review and the need but was concerned about increasing the size of the senate by adding two via ties. The outcome would impact other aspects of the bylaws. Also noted that “flipping a coin” for alternates might not be something we want to enter into the bylaws. Suggests we want to be a little more systematic.
- Jill Hamilton noted that a list is provided by CITS when the election process is completed, and an option might exist to just work through the order provided after election.

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- Priti asked about the list and if it identified more than one on the list
- Shawnta suggested that the perhaps the executive committee and the senators could hold a vote to select among the tied candidates.
- Aaron Graham suggested that use of the list may be alphabetical and selecting the first provided might be unfair. Suggested using some type of randomized approach would be better if only selecting one candidate.
- Joe Howarth mentioned that the bylaws mention minimum senate counts, making it possible to add more than the minimum number
 - Susan Holt confirmed that the language in the bylaws was intended to avoid locking the senate into a predetermined number
 - Priti noted that the bylaws indicated twenty voting and four alternates.
 - Jill advised that we are holding elections to fill 24 voting and 4 alternates
 - Reese Spindle asked about the impacts on future elections if additional senators are seated due to ties.
- Jill Hamilton noted that the suggestions would be discussed, and changes presented for a vote at the next meeting
 - Proposal 2 - Proposed by Ayamba Ayuk-Brown and Susan Holt
 - Clarifies process when a tie is experienced during the election of senators
 - Secondary issue exists when alternates elected in a tie vote are promoted to full senators
 - Current
 - Membership
Members of the Council of University System Staff (CUSS) consist of representatives of employees who are not in a collective bargaining unit having an exclusive representative, or who are in such unit but are excluded by law from participating in collective bargaining.
At UMB, CUSS members are elected only from the current Staff Senate. CUSS members no longer on the UMB Staff Senate may maintain their CUSS position only until their current term in CUSS has ended. Staff Senators who are ineligible for reelection as a Staff Senator are precluded from being nominated to serve as a CUSS officer for the subsequent term.
 - Proposed
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- Discussion
 - Susan Holt advised that the amendment would allow a Staff Senator that is not eligible for election due to term limits to continue as a CUSS member. This has come up as Susan Holt is currently serving as CUSS Vice-Chair.
 - Mentioned that the proposal was about UMB representation on the system level. Structure of CUSS is three primary and three alternates from each of the 12 USM system universities. The executive committee includes Chair, Vice-Chair, 2 Co-Secretaries, and 2 Members-at-large. Co secretaries and members-at-large also serve as co-chairs on three other committees. There cannot be more than one member of a university on the executive committee except for past-chair.
 - A new executive committee is elected each year, but generally the same people serve multiple years, and take on more senior roles as they gain experience. Previous chair served three years, present chair will serve two, and Susan Holt would presumably serve as chair in 2025 and 2026. There is the possibility that Susan Holt would not be elected, but not being allowed to serve due to term limits would be a shame for UMB. There has not been a chair from UMB since Bill Crockett in 2016.
 - Between 2001 and 2015, the chair role seemed to go back and forth between 4-5 people and now seems to be held for a couple of years, when the chair return to CUSS membership allowing other people to join the Executive Committee. UMB is at a disadvantage for leadership in CUSS because of term limits. In the past custom, members could be elected or appointed much like we get representation from the schools. While understanding equity, how is it equity when our university would likely not get the opportunity to serve as chair? We are the only body that requires term limits.
 - Susan Holt suggests that this should be discussed next time the bylaws are reviewed, but for now, allowing a change to serve as an auxiliary member, ex-officio, until the next vote is not a loophole, it is proper representation of UMB.
 - Priti Wakefield acknowledged Susan Holt’s excellent work
 - Suggests that given equity, it is important to give new members a chance. Noted concern about suggestion that others might not represent UMB well. We would not know how well others may represent UMB unless we give them a chance.
 - Believes we are holding ourselves accountable and moving forward towards equity and stepping down after term is good for newcomers to have a voice. Believes that someone who is not on Staff Senate should not be on CUSS. Suggests her perspective is as Policy & Legislation chair and is looking at fairness and consistency.
 - Aaron Graham provided a statement on behalf of Tim Casey

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- Tim Casey advised that there would be negative outcomes of allowing auxiliary members to become CUSS representatives
 - There are not elected or appointed
 - Their role is meant to support events
 - They have no obligation to support Staff Senate initiatives
 - Contradicts CUSS stated goals for representation of an institution
- Tim Casey also suggested that the issue is really related to term limits, so should be addressed in that context directly
 - This proposal is meant to create a loophole
 - Moves against efforts to increase transparency and reduce ambiguity
 - Recommends that the proposal be rejected
- Susan Holt clarified that Staff Senate would have wonderful members that could be elected but that this issue is about having the time and ability to make it to the top levels of CUSS executive board.
 - Suggests that people take a few years to get acclimated and move up in positions.
 - People also stay in positions for two years.
 - Suggests it would be very difficult or impossible to become chair within six years
 - Concern is no other university applies term limits and CUSS has very diverse representation
- Aaron Graham noted that the history of having CUSS leadership bouncing between a few members is part of the equity issue.
 - Made a statement about making a senator that has met the maximum limit able to remain as an auxiliary member and be allowed to be appointed to CUSS
 - Goes against the principles of equity and fairness
 - Creates an unfair advantage for members remaining in a leadership position
 - Goes against the idea of equal representation
 - Suggests term limits exist for a reason and makes room for new voices, ideas, and perspectives
 - Changing the handbook would create an imbalance as it is important to provide opportunities for all members to participate
 - We risk shutting out qualified members who may bring new and diverse perspectives
 - Urges members to vote against this amendment
 - Suggests that we have bylaws in place and that we can't create loopholes because it sets a bad precedent for future situations
- Taylor DeBoer confirmed his agreement with statements from Aaron Graham, Tim Casey, and Priti Wakefield
 - Also cited issue with creating a precedent that could be used by other committees moving forward
 - Acknowledged that this issue benefits UMB in the long term by promoting equity and that there could be short term deficits

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Vice President
Jill Hamilton

Communications Officer
Mary T. Phelan

Secretary
Tim Casey

Member at Large
Irene Amoros

Equity & Action Officer
Aaron Graham

Past President
Christina Fenwick

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Ayamba Ayuk-Brown
Taylor DeBoer
Allison Deitz
Maria Drayton
Danielle Harris
Kecia Hitch
Thomas Hockensmith
Joe Howarth
Jillian Iffland
Elizabeth Main
Nancy McDowell
Shawnta Privette
Gabrielle Ricks
Shereece Singleton
Nia Speaks
Scott Stafford (A)
LaToya Stubbs (A)
Priti Wakefield
Forjet Williams
Lei Zhang

A - Alternate

- Susan Holt emphasized that no other institution uses term limits and is not advocating for herself, but other institutions can keep running for leadership positions
 - Issue is about advocating for UMB’s ability to be in leadership positions
 - UMB should reconsider the term limit approach as it reduces opportunities to participate in leadership
 - Noted that some CUSS members have been serving since 2001, which makes it hard to compete
- Irene Amoros noted that the Staff Senate has resolved the issue of term limits, and this should not be part of the conversation
 - We have representation on CUSS and suggests that given the number of USM institutions, leadership positions would rotate through all the USM institutions. Our last leadership role was in 2016.
 - Reiterated her belief in promoting diversity
 - While citing appreciation of Auxiliary members, she does not think they should be put in positions of persons voted in by our staff
- Priti Wakefield noted that as a co-chair of the CUSS, could term limits be addressed within CUSS.
 - Noted that given some members being on CUSS since 2001, there may be some equity issues there
- Jill Hamilton noted that these proposals would be subject to vote at the June 1st meeting

New Business

- Leadership Transition Folders
 - Jill Hamilton noted the need to document information in support of transparency and to aid new chairs in understanding processes of how to run Staff Senate committees
 - Synopsis of activities and process
 - Document items by June 1st to help the next Staff Senate term
- Feedback Requests
 - Greg Brightbill requested Staff Senators schedule time with him to discuss feedback regarding their experience on Staff Senate

Open Forum

- Joe Howarth brought up the issue regarding the EAP provider experienced several month ago. Asked if issue was resolved.
 - Jill Hamilton advised that we discussed the issue with HR and HR addressed issues with the vendor
 - Jill Hamilton solicited for any new feedback they may have to share
- Nia Speaks asked about the planned Staff Senate participation at the Commencement event
 - Jill Hamilton mentioned that several members will be attending as part of their duties on campus
 - Nia wanted to determine steps for signing up to attend
 - Jill Hamilton will investigate and follow-up

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- Shawnta Privette mentioned her upcoming participation as a graduate
- Jill Hamilton reminded senators of the election process
 - Elizabeth Main noted that some individuals were unable to vote due to their role as “senior leadership”
 - Taylor DeBoer requested that a description of what roles fall under “senior leadership” be outlined
- Jill Hamilton discussed upcoming executive committee membership elections and solicited for nominees
 - Election held in June except for Senator at large which is voted in July
 - Terms are for one year
 - Must be a full voting senator to be on executive committee
 - Positions and nominations for FY2024- Nominations open through June 1st meeting via in person and via email
 - President
 - Aaron Graham nominated by Priti Wakefield and 2nd by Joe Howarth (Deferred Decision)
 - Greg Brightbill nominated by Susan Holt (TBD-Absent)
 - Vice President
 - Taylor DeBoer (Deferred Decision) nominated by Priti Wakefield and 2nd by Shereece Singleton
 - Mary T. Phelan nominated y Shereece Singleton (Accepted)
 - Priti Wakefield nominated by Aaron Graham (Ineligible)
 - Tom Hockensmith nominated by Aaron Graham (Accepted)
 - Elizabeth Main nominated by Mary T. Phelan (Declined)
 - Communications Officer
 - Mary T. Phelan nominated by Irene Amoros (Accepted)
 - Equity & Action Officer
 - Aaron Graham nominated by Priti Wakefield and 2nd by Shereece Singleton (Accepted)
 - Danielle Harris nominated by Joe Howarth (Declined)
 - Secretary
 - Irene Amoros nominated by Priti Wakefield (Declined)
 - Elizabeth Main nominated by Priti Wakefield and 2nd by Mary T. Phelan (Accepted)
 - Tom Hockensmith nominated by Aaron Graham (Accepted)
 - Marie Drayton nominated by Priti Wakefield (Accepted)
 - Member-at-Large
 - Allison Deitz nominated by Priti Wakefield (Accepted)
 - Shawnta Privette nominated by Irene Amoros (Accepted)
 - Fiamma Romero nominated by Aaron Graham (Accepted)
 - Jill Hamilton confirmed that current term ends on June 30th
- Shereece Singleton shared that was nominated for a national award for AMA professionals
 - Will know the outcome on May 25th
- Elizabeth Main advised that UMB won two recent [awards](#)

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- 2022 Green PLANT Award
- Tree Campus Designation
 - Chosen by the Maryland Department of Natural Resources and the Maryland Urban and Community Forestry Committee of the Maryland Forestry Boards

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Adjournment of Meeting

A motion to adjourn the meeting 1st by Elizabeth Main, and 2nd by Shereece Singleton

Next Meeting – June 1st, 2023, 12 noon – 2:00 p.m. via UMB Zoom

Minutes submitted by: Tim Casey, Staff Senate Secretary

Minutes Status: DRAFT

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ACTIONS

1. **Aaron Graham:** Aaron Graham will request a follow-up meeting with Lisa Vuolo to partner with community outreach on upcoming food pantry drives
2. **Jill Hamilton:** Follow up regarding mechanism for staff senators to attend commencement

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