

## Final Staff Senate Meeting Minutes

Thursday, July 1, 2021

*11:30am – 12:00pm (New Staff Senate  
Orientation for Incoming Senators)*

12:00 p.m. – 2:00 p.m.  
Virtual Meeting via Zoom  
Meeting ID: 918 4625 7562  
Passcode: 719938

### New Staff Senator Orientation

A Staff Senate Orientation presentation was provided by Christina Fenwick.

### Call to Order

The meeting was called to order by Staff Senate President, Christina Fenwick.

### Attendees

Voting Members: Irene Amoros, Ayamba Ayuk-Brown, Gregory Brightbill, Edress Brunson, Timothy Casey, Taylor DeBoer, Allison Dietz, Sharese Essien, Christina Fenwick, Aaron Graham, Jade Grant, Jill Hamilton, Keica Hitch, Thomas Hockensmith, Susan Holt, Jillian Iffland, Sarah Jackson, Latoya Ludd, Mary Phelan, Shilpa Shah, Shereece Singleton, Priti Wakefield, Lakeisha Wilson, Lei Zhang

Non-Voting Members: Kristy Novak

Alternate Members: Maria Drayton, Nancy McDowell

Guests: Sarah Hokenmaier, Lei Zhang

Absent Members: Shawnta Privette

**Establish Quorum (50% +1= 13 voting members): Quorum is achieved at 24 voting members**

### Welcome and Introductions

- Staff Senate President, Christina Fenwick, welcomed everyone to the first meeting of the new term.
- President Jarrell, MD provided a welcome to the 2021-2022 Staff Senate. Dr. Jarrell welcomed and thanked outgoing, continuing, and incoming Senators.

### Leadership Updates

*President Jarrell, MD, FACS*

- Mask mandates lifted today (July 1, 2021) on the UMB campus.

*Dawn Rhodes, AVP Administration and Finance*

### Vaccination Update on Campus

- Dr. Rhodes explained the steps for people who are choosing to remain unvaccinated and will be required to wear a mask and supervisors will be informed who is not vaccinated. (This is **not** for those who have a medical or religious exemption – a mask only is required).

- A letter for those who are unvaccinated, with more detail, will be coming out from the campus next week.
- Question: Does this document include faculty? Yes, this does include both Staff and Faculty.

#### **Voucher Program for Childcare**

- UMB is implementing a voucher program for childcare, ages 6 and under.
- No subsidies are being taken away from the Downtown Baltimore Child Care.
- Projecting 48 grant awards in Fiscal Year 2022
- Limited budget (\$200,000), not everyone who applies will get this grant funding.
- Question: If both parents work with the University, are they both going to be eligible for this program? There is one grant per household. UMB will consider the household income, to make it equitable.
- Question: Is this for the school year or summer as well? This is a 12-month grant. You would not receive a payment, if you did not have childcare expenses.
- Question: Does the voucher apply for facility or home-based care? It applies to both home care and facility care.

#### **Approval of June Minutes**

- No changes for June 2021 Minutes
- Motion to table minutes for approval 1<sup>st</sup> Priti Wakefield then 2<sup>nd</sup> by Timothy Casey.
- Motion Passed Unanimously.

#### **Executive Committee Election**

- Nominations were accepted for the Member at Large Position of the Executive Committee.
- Nominations: Allison Dietz (past nomination), Taylor DeBoer (past nomination), Mary Phelan (past nomination)
- Motion to close nominations for Member at Large for voting approved by Christina Fenwick
- Majority ballot in favor for Member at Large is Mary Phelan.

#### **Council of University System Staff (CUSS) Members and Alternates**

- There are 3 CUSS Primary Members and 3 Alternates
- CUSS Primary Members serve two-year terms; CUSS Alternate Members serve one-year terms.
- Eligibility: Staff Senate members with one-year terms are eligible for CUSS Alternate seats only.
- 2021-2022 CUSS Primary Member Vacancies (2 vacancies)
  - Susan Holt was elected to CUSS Secretary; she will be appointed a two-year CUSS term to fulfill this obligation
- The floor was opened for nominations. Each voting member voted for only one person. Seats were filled in order of number of votes received and as appropriate based on eligibility. The two individuals with the highest votes become Primary Members (as long as they hold two-year terms on the Staff Senate); the three individuals with the next highest votes become Alternate Members.
- Nominations:
  - Timothy Casey
  - Ayamba Ayuk-Brown
  - Lei Zhang
  - Jillian Iffland
  - Irene Amoros
  - Sherece Singleton

- Polling Results:
  - Primary Full Voting Members
    - Timothy Casey
    - Lei Zhang
  - Alternate Members
    - Ayamba Ayuk-Brown
    - Shereece Singleton
    - Irene Amoros

### **Standing Committees: Overview & Sign-up**

- An overview of each committee was included in the Orientation presentation. There was an abbreviated discussion about each committee and an opportunity to ask questions.
  - Previous Chairs spoke about their committee and give a description of what the committee does during the year.
  - Each member of staff senate signs up for their top three choices.
  - Membership on a committee is for a 1-year term.
    - Board of Regents: The committee works to put together the packets to nominate staff at the UMB campus for this award. This is the top award a staff member can receive.
    - Communications: Ayamba Ayuk-Brown prepared to engage folks this year and there will be changes from this committee.
    - Community Outreach: Sarah Hokenmaier spoke about the school supply, Thanksgiving, Christmas drives and the Cold Weather Kits that are done on campus. Future plans for service opportunities with community partners.
    - Policy & Legislation: Allison Dietz discussed the reviews of University Policy and provides comment where appropriate and updates the staff senate handbook- policies and procedures.
    - University Life: Tom Hockensmith spoke of how to have events that promote the campus and planning events that bring staff together – such as the talent show, that included faculty, staff, and students.
  - Gregory Brightbill ran the poll during the meeting, each Senator had the opportunity to sign-up for their first three choices.
  - Committee Results will be emailed by Ayamba Ayuk-Brown, after the Staff Senate meeting to each Senator.
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- **Liaison Roles**

There are several liaison roles filled by Staff Senators on various campus committees. The current vacant roles include:

    - Communications Committee
    - Parking and Transportation
    - Safety Awareness Committee
  - Christina Fenwick asked for volunteers for these committees.
  - The following liaison roles will be filled by:
    - Communications Committee – will be selected during the first Communications Committee meeting in July.
    - Parking and Transportation – Kecia Hitch
    - Safety Awareness Committee – Latoya Ludd

### **New Business Items**

- The September, October and November Staff Senate meetings will continue to be via Zoom. Effective December 2<sup>nd</sup> Staff Senate Meetings will begin meeting in person again.
- Returned to Campus Ad Hoc Committee- Dr. Jarrell is requesting additional information regarding staff feedback about telework, upon the return to campus. This committee will form focus groups and gather feedback from employees.
  - Staff Senators who volunteered for this committee include Taylor DeBoer, Jillian Iffland, Shilpa Shah, Aaron Graham, Tom Hockensmith, Susan Holt, and Jill Hamilton
- Question: The campus telework policy has been updated, but the telework agreement has not been sent out yet. When will this be sent out? Dawn will check with Juliet to see the status of the telework agreement.
- Question: Why are staff who make less than other staff, charged the same amount for parking. Why is it not salary based at this time? The maintenance behind maintaining garages is included. Dawn will speak to Robert Milner about this.
- The Staff Senate formally recognized Sarah Hokenmaier, her leadership as a Staff Senator and her work and dedication for the Community Outreach Committee and for her years of service and accomplishments at UMB. Thank you for your service.

### **Adjournment**

- A motion to adjourn the meeting by Ayamba Ayuk-Brown, 2<sup>nd</sup> by Taylor DeBoer

**Minutes submitted by:** Jill Hamilton, Secretary

**Minutes approved:** September 3, 2021