

Wink, Tara

From: Tooley, M.J.
Sent: Thursday, September 17, 2020 4:24 PM
To: Hshsl-All Staff
Subject: Working! Week 27
Attachments: Frank.JPG; skellyJPG.jpeg; Wonder.JPG; Woody.JPG; yoda.JPG

Hello everyone!

Hopefully you all received my communication to the entire all-601 mailing list.

There is not much to add.

We have reopened the building and I have to say, everyone who worked on all aspects of the reopening did a stellar job!

Yes, we have to do some fine tuning but very little needs to be tweaked.

I've attached some pictures of some of the props we are using to help users remember the rules.

Brad has developed a Step Challenge page for us and once the Walking Team reviews and makes any comments, we hope maybe to have it rolled out perhaps by 10/1.

And the last piece of news is that we learned today that Erin Latta is the 2020 Recipient of the Mid-Atlantic Chapter of MLA's Outstanding Health Sciences Library Paraprofessional Award. Well-deserved and so proud of her!

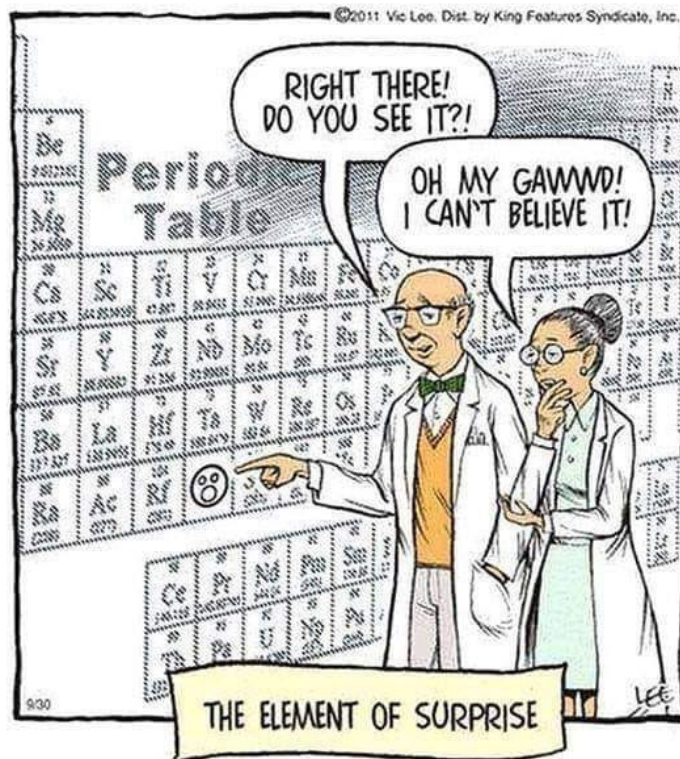
So with that I will end this week's message.

I will be off next week so you may have a guest author in my place.

Humor? Of course!



And because we are in a scientific community:



Stay safe and well!
M.J.

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Wink, Tara

From: all_601-request@lists.umaryland.edu on behalf of Tooley, M.J. <mjtooley@hshsl.umaryland.edu>
Sent: Thursday, September 17, 2020 3:37 PM
To: HSHSL-All 601 List
Subject: Library building reopening

Hello all –

I thought I would send an update to everyone who currently or pre-COVID, worked in the HS/HSL Building. On Monday, 9/14 we reopened the building on a very limited basis – UMB/UMMC only, Floors 1&2, and 9-5 with physically distant seating for 142 users. For a look at our FAQs regarding opening visit our site:

<https://www2.hshsl.umaryland.edu/covid19/faq.cfm>

Although we were able to anticipate many things, after being open for four days, we are fine tuning many things.

A couple of things for those who are onsite:

1. If a vendor is meeting with you, you are required to provide them with a Visitor Acknowledgement Form which they need to present to the main desk as they enter the building. More information about Visitors to UMB can be found here: <https://www.umaryland.edu/coronavirus/content/campus-operations/covid-19-visitors-guidance.php>. The visitors need to have the name and phone number of who they are seeing. And the staff member must come up to the desk to escort the visitor to their area. Thanks for adhering to these guidelines.
2. We have a reduced number of library staff on site so we are asking for your understanding if they ask you if you are a staff member. Please don't be offended – everyone looks different in a mask! Also, your ID will be scanned as you enter – this is to help with contact tracing. We also have an automatic counter system – it is fun to watch the numbers change on the screen. Staff count toward our occupancy.
3. Housekeeping staff should not be entering office areas. So, please put your trash outside your doors every day – if you have a large trash can or recycling bin that would be great. Housekeeping (EVS) cleans the building top to bottom from 7-9 each day (not office spaces – every person is responsible for their own space and there are sanitizing carts in each office area where people are on site). They will clean the restrooms and high touch areas throughout the day.
4. Also, a reminder that masks must be worn at all times unless you are in an office where you can close the door. You can eat in an enclosed office. You can eat in the Staff Lounge as long as you maintain physical distancing. The Tower area at the main entrance is also available. Additionally, if you wish to use any of the study rooms on Floors 3-5 for eating with the door closed. We ask that you use the sanitizing carts on each floor to clean the tables before and after you use the room and also remove any trash.

I think that is all for now. Thanks to everyone for all your support over the last six months. Jordan, Patricia, Zia, and Vicky have been fantastic partners.

And the HS/HSL team on and off-site have been, and are doing, great work!

Stay safe and well!

M.J.


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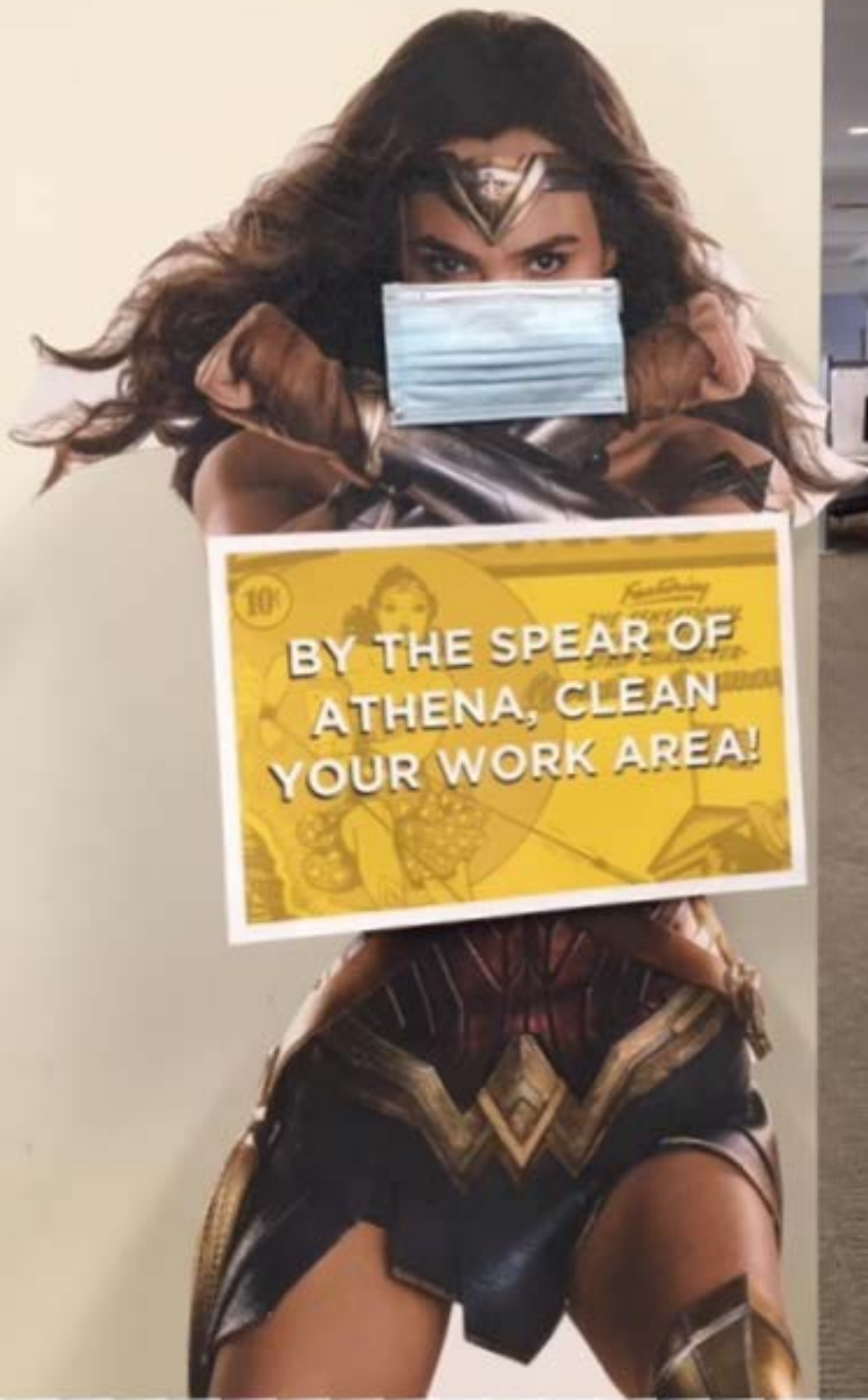
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A man in a black suit and blue surgical mask is holding a green sign with white text. The sign reads: "FIRE... BAD! WASHING YOUR HANDS FOR 20 SECONDS... GOOD!". The background is a chalkboard with some faint drawings and the text "ceMade" written on it.

**FIRE... BAD!
WASHING YOUR
HANDS FOR
20 SECONDS...
GOOD!**



10⁰

*Featuring
Wonder Woman*

**BY THE SPEAR OF
ATHENA, CLEAN
YOUR WORK AREA!**



**DON'T BE A
BONEHEAD!
LEAVE TABLES
AND CHAIRS
WHERE THEY ARE**



A cutout of the character Woody from Toy Story. He is wearing a brown cowboy hat, a blue surgical mask covering his mouth and nose, and his signature yellow and brown plaid shirt. He is holding a blue rectangular sign with white text. The background shows an indoor setting with a carpeted floor, a blue wall, and a yellow staircase railing.

**WEAR YOUR MASK,
PARTNER. IT'S THE
LAW AROUND
THESE PARTS**